February 18, 2025

The Middle Peninsula Northern Neck Behavioral Health Board of Directors held a meeting on February 18, 2025 at the Essex Counseling Center in Tappahannock, Virginia.

BOARD MEMBERS PRESENT

Betsy Liljeberg
David Parr
Kathryn Knoeller – ZOOM
Edith Turner
Antenette Stokes - ZOOM
Tiffany Webb
Pratt Haynie
Alice Coates

BOARD MEMBERS ABSENT

Jay Mitchell
Rosalyn Trent

GUESTS

John Lindstrom - ZOOM

STAFF PRESENT

Amanda Campagnola, Acting Executive Director
Emily Eanes, Director, Youth & Family
Cheryl Matteo-Kerney, Director, Prevention – ZOOM
Ken Hickman, Director of Finance – ZOOM
Alicia Dillon, Director ID/DD Services
Erich Campbell, Director, IT
Larry Kight, Director, Operations – ZOOM
Gail Slaughter, Sr. Executive Assistant
Perryann Whitehurst, Executive Assistant
Kelli Jones, Acting Community Based Services Director
Anne Davis, Residential Coordinator
Gina Endres, Administrative Assistant, ZOOM
Brenda Taylor, Sr. Administrative Assistant - ZOOM
Alex Tuttle, Sr. Administrative Assistant

Ms. Liljeberg called the meeting to order. A quorum was present.

Public Comment – There were no public comments.

Agenda Additions – There were no additions to the agenda.

Invaluable Vignette – Ms. Liljeberg presented an invaluable vignette submitted by a staff member. She would like to start each meeting with a vignette.

Minutes – Mr. Haynie moved approval of the minutes from the December 17, 2024 Board meeting. Mr. Parr seconded the motion, which passed unanimously.

Ms. Turner moved approval of the minutes from the January 27, 2025 Board meeting. Mr. Haynie seconded the motion, which passed unanimously.

Services for LGBTQ+ Community – Emily Eanes and Cheryl Matteo Kerney

- Awareness trainings
- Close communication with agencies providing services through the Behavioral Health Grant
- Distribution of resource guides
- Funded youth scholarships
- Case Managers developed information on support groups
- Leadership provides clear expectations to staff on what is expected
- Community Engagement and Empowerment Committee (CEEC) established. CEEC looked at staff being trauma informed and being welcoming.
- CEEC has done food drives, spearheaded participation in the Festival of Trees, and collected supplies for the homeless.
- Thrive – is a group that serves some of our counties and is involved in schools.

Ms. Liljeberg asked if it was obvious when looking at our website that these services are provided.

Executive Session – Mr. Haynie moved that the Board go into Executive Session as provided for by the Code of Virginia, Section 2.2-3711 (A) (1), for the discussion or consideration of personnel matters. Mr. Parr seconded the motion, which passed unanimously.

Mr. Haynie moved that the Board returned to open session. Ms. Turner seconded the motion, which passed unanimously. A roll call vote was taken to certify that only such business as identified in the motion to convene the Executive Session was discussed: Ms. Liljeberg, aye; Mr. Parr, aye; Dr. Stokes, aye; Ms. Webb, aye; Mr. Haynie, aye; Ms. Turner, aye; Ms. Coates, aye, and Ms. Knoeller, aye.

Acting Executive Director's Report

Introduction of Acting Community Based Director – Ms. Campagnola introduced Kelli Jones as the Acting Community Based Director.

Update on Lancaster Board Member Appointment and Other Reappointments –Ms. Campagnola has emailed Mr. Gill, County Administrator. There is one community member who is interested in serving on the Board. Essex, King William and Richmond County Board members were all reappointed.

VACSB Annual Report – Board members received a copy of this report. Each CSB is featured on a page in the report.

Statement of Economic Interest – Additional forms were brought to the meeting for anyone that had not already completed the information.

Recruitment for Leadership Team – The Quality Assurance Director position was advertised. Ms. Matteo-Kerney is coordinating interviews.

Ms. Campagnola is working with Mr. Petrolia, HR Consultant, on the HR Director position. The advertisement will be posted on the SHRM (Society for Human Resources Management) website, as well as other locations.

December Festival of Trees – The Community Engagement and Empowerment Committee spearheaded our participation in this event.

ECC SUD - Essex Counseling Center Substance Use Intensive Outpatient staff made and delivered care packages.

988 Media Campaign with Prevention – There were 500 signs ordered that will be posted in movie theaters, etc.

Consideration of Monthly MPNN BH Board Meetings and/or January Board Meeting for Organization - This issue was discussed at the last Board meeting, but was tabled. Ms. Liljeberg said she felt it would be beneficial to have an organizational meeting in January. After discussion, Ms. Turner moved to have an organizational Board meeting in January. Ms. Webb seconded the motion, which passed unanimously.

Consideration of Formation of Personnel Committee for Board – Ms. Coates suggested exploring what the difference would be in the HR Committee and a Personnel Committee – looking at what each would do. Ms. Liljeberg said she would review the committee job duties in the Bylaws.

Licensure Review/Audits -

We are awaiting a Developmental Services Audit.

We had an ACT Fidelity Review. We received a good appraisal and had one of the highest scores for fidelity. Board members received the report in their packet.

Appoint Current CSB Member to Kilmarnock New Horizons Board – An appointment will wait until Lancaster County appoints a representative to the Behavioral Health Board.

Board Committee Appointments, Including Selection Committee – Ms. Liljeberg asked if members were willing to stay on their 2024 Committees. Board members said yes. Ms. Liljeberg will ask for volunteers by email, if needed.

Department of Behavioral Health and Developmental Services (DBHDS), encourages establishing a Selection Committee for the Executive Director position. The Executive Committee has decided to slow down on this process. We can have an Acting Executive Director for as long as needed. At the next Board meeting, it will be decided if a Selection Committee will be chosen or if it will be the HR Committee.

Executive Committee – Ms. Liljeberg said the Executive Committee met two times. They met on January 16 to conduct the 6 month evaluation of the Executive Director. There were no actions from the meeting. They met again on January 31 to move forward with the Acting Executive Director. There were no actions from the meeting.

Finance Committee – The Finance Committee had not met.

Program Committee – The Program Committee met on January 8th. Ms. Campagnola, Ms. Jones and Shockia Robinson, Lead Clubhouse Generalist, presented on Mental Health Skill Building. Christy Green, Mental Health Care Coordinator for Adults, presented on Mental Health Case Management Services. The next Program Committee meeting is scheduled for May 14.

Bylaws Committee – The Bylaws Committee had not met.

Human Resources Committee – The Human Resources Committee had not met.

Community Advocacy Committee – Ms. Coates noted that the Bylaws state that this committee plans advocacy efforts. There is an Advocacy Day in January. Peer Recovery is active with this.

Facilities Committee – The question was asked about what was happening with the Administration sign that has been propped up. Ms. Campagnola noted that a vendor has been chosen and will be replacing agency signs with our new logo and name. They will start with the Administration building, since that sign had been damaged by a tree limb.

Chairperson Comments – Ms. Liljeberg said she was happy to be serving on the Board.

Board Member Comments – Ms. Webb thanked everyone for the card sent to her.

Ms. Stokes thanked Ms. Eanes and Ms. Campagnola for carrying such a heavy load.

Adjourn -There being no further business, the meeting adjourned.

Gail Slaughter
Recorder