

December 17, 2024  
3:00 p.m.  
Middle Peninsula Northern Neck Behavioral Health Board Meeting  
Essex Counseling Center  
330 Hospital Road  
Tappahannock, VA 22560

Upon entering the Counseling Center, please sign in for your visitor badge at the table by doorway.

**AGENDA**

1. Call Meeting to Order
2. Quorum Determined
3. Introduction of Guests
4. Public Comment (5 Minute Time Limit)
5. Additions to Agenda
6. Minutes – approve 10-15-24 and 11-18-24 minutes
7. Recognize Pastor Jim Jackson
8. Diversity, Equity and Inclusion (DEI) Strategic Plan
9. Presentation – Peer Recovery Services/Billing – Rebecca Graser (5 Minute Time Limit)
10. **CLOSED SESSION** – as provided for by the Code of Virginia Section 2.2-3711 (A) (1), discussion or consideration of personnel matters
11. Executive Directors Report
  - Sunset of CCS and CARS
  - Behavioral Health Redesign
  - January 2025 FLSA Changes
  - MPNN and Regional PSH Funding
  - Budget Requests from MPNN Counties
  - Statement of Economic Interests
  - MPNN BH Strategic Plan
12. Consideration of Monthly MPNN BH Board Meeting
13. Consideration of Formation of Personnel Committee for Board
14. Nominating Committee Report

15. Appoint Current CSB Member to Adjunct Boards
  - Kilmarnock New Horizons
  - Properties, Inc.
  - Woodland Pointe
16. Executive Committee
17. Finance Committee
18. Program Committee
19. Bylaws Committee
20. Community Advocacy Committee
21. Human Resources Committee
22. Facilities Committee
23. Chairperson Comments
24. Board Member Comments
25. Other
26. Adjourn

**Middle Peninsula Northern Neck Community Services Board**

Balance Sheet - Unposted Transactions Included In Report

As of 10/31/2024

Current Year

**Assets**

Current Assets

Cash & Cash Equivalents

|                                   |         |              |
|-----------------------------------|---------|--------------|
| Cash in Bank-Operating-Chesap...  | 1101000 | 7,230,466.72 |
| Cash in Bank-Payroll-Chesapeake   | 1101001 | 18,585.63    |
| Cash in Bank-Northern Neck        | 1101002 | 46,928.61    |
| Flexible Spending Account-Ches... | 1102000 | 47,955.49    |
| LGIP                              | 1107000 | 50,564.84    |
| Savings Bonds                     | 1108000 | 62,208.00    |
| Petty Cash/Change Funds           | 1201000 | 2,470.00     |
| Total Cash & Cash Equivalents     |         | 7,459,179.29 |

Total Current Assets 7,459,179.29

Total Assets 7,459,179.29

**Liabilities**

Short-term Liabilities

Accounts Payable

|                        |         |           |
|------------------------|---------|-----------|
| Accounts Payable       | 3100000 | 68,569.10 |
| Total Accounts Payable |         | 68,569.10 |

Other Short-term Liabilities

|                                   |         |            |
|-----------------------------------|---------|------------|
| Federal Tax Withholding Payable   | 3130000 | (100.00)   |
| State Tax Withholding Payable     | 3131000 | 100.00     |
| Employee Health Insurance With... | 3145000 | 3,024.00   |
| FSA Empl Funds Deposit            | 3301000 | 47,955.49  |
| Suspense Account                  | 3600000 | (2,864.48) |
| Other                             |         | 34,775.97  |

Total Other Short-term Liabilities 82,890.98

Total Short-term Liabilities 151,460.08

Long-term Liabilities

Other Long-term Liabilities

|                                    |         |          |
|------------------------------------|---------|----------|
| Refundable Client Security Depo... | 3300000 | 3,600.00 |
| Total Other Long-term Liabilities  |         | 3,600.00 |

Total Long-term Liabilities 3,600.00

Total Liabilities 155,060.08

**Net Assets**

Fund Balances

|                             |         |              |
|-----------------------------|---------|--------------|
| General Fund Balance        | 4001000 | 6,364,862.37 |
| Restricted Captial Balance  | 4002000 | 457.00       |
| Admin Rev Fund-Other G Fund | 4003000 | 69,940.10    |
| PC/CHNG/Bonds Offset        | 4004000 | 2,420.00     |

Total Fund Balances 6,437,679.47

Current YTD Net Income

859,542.38

Total Current YTD Net Income 859,542.38

Total Net Assets 7,297,221.85

Total Liabilities and Net Assets 7,452,281.93

**Middle Peninsula Northern Neck Community Services Board**

Statement of Revenues and Expenditures - Statement of R/E Non Grants/Special Funds - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|                                             |     | Current Period<br>Actual | Current Year Actual |
|---------------------------------------------|-----|--------------------------|---------------------|
| Net by Cost Center                          |     |                          |                     |
| Mental Health Administration                | 100 | 1,019.80                 | (31,434.03)         |
| MH Adult Outpatient Counseling              | 102 | 4,224.47                 | 457,866.77          |
| MH Med/Psychiatric Services                 | 103 | (13,309.90)              | (159,269.83)        |
| MH Youth Administration                     | 114 | 2,636.54                 | (19,343.65)         |
| MH Youth and Family Outpatient Counseling   | 115 | 45,990.85                | 15,662.38           |
| Community Based Srv Administration          | 117 | 7,429.86                 | (8,747.36)          |
| MH Youth and Family Inhome Services         | 120 | 8,329.48                 | 17,460.60           |
| MH Youth High Fidelity Wrap Around          | 126 | 3,335.79                 | 26,042.64           |
| MH Youth Case Management                    | 130 | (11,983.73)              | 40,227.68           |
| MH Adult Case Management                    | 131 | 113.70                   | 38,093.73           |
| MH Healthy Families Case Management         | 133 | (5,816.06)               | 419.99              |
| MH Youth and Family Ambulatory Crisis St... | 141 | (9,850.00)               | (16,293.07)         |
| MH Psychosocial Rehabilitation              | 145 | 35,086.97                | 90,618.34           |
| Mobile Crisis Hub                           | 157 | (50,539.70)              | 0.00                |
| MH Supervised Residential                   | 160 | (39,363.71)              | (192,936.04)        |
| MH Adult Supportive Residential             | 165 | 2,163.41                 | 5,471.73            |
| SA Administration                           | 200 | 6,381.90                 | (20,642.27)         |
| SA Adult Case Management                    | 201 | (528.65)                 | 8,171.70            |
| SA Adult Outpatient                         | 202 | (20,879.53)              | 28,150.94           |
| SA Adult Intensive Outpatient               | 203 | 20,102.81                | 46,690.96           |
| SA Supervised Residential                   | 207 | 3,270.47                 | 4,996.27            |
| SA MAT (Medical Assistance Treatment)       | 210 | 4,241.46                 | 192,561.97          |
| Youth SUD                                   | 215 | (7,659.65)               | 3,622.94            |
| SA Prevention                               | 250 | 2,884.49                 | 199,795.39          |
| SABG CASS Supplemental                      | 252 | 0.00                     | 2,003.29            |
| ID Administration                           | 300 | 22,116.29                | (15,457.17)         |
| ID Case Management                          | 310 | 3,405.53                 | (663.63)            |
| ID Supportive Residential                   | 330 | (4,265.83)               | (6,932.94)          |
| ID Intensive Residential                    | 340 | 9,843.02                 | 23,060.73           |
| ID Supervised Residential                   | 345 | (11,247.97)              | (8,139.49)          |
| MH Adult Emergency Services                 | 400 | (83,557.38)              | 23,189.80           |
| CoOP/Recovery Works                         | 420 | (35,792.38)              | 57,358.24           |
| Jail Assessment and Evaluation              | 430 | 2,773.24                 | 5,666.27            |
| MH Assessment                               | 440 | (4,894.86)               | 198,693.33          |
| Executive Director                          | 500 | 497.81                   | (49,065.93)         |
| Board                                       | 501 | 323.37                   | 638.30              |
| Quality Assurance                           | 502 | (49.17)                  | 166.93              |
| Finance                                     | 503 | 4,076.05                 | 19,716.59           |
| DIT                                         | 504 | 3,887.11                 | 17,220.09           |
| Human Resources                             | 505 | 3,620.93                 | 23,328.74           |
| Facility Management                         | 506 | 1,498.89                 | 6,361.89            |
| COOP-Admin                                  | 507 | (165.89)                 | (865.09)            |
| Fleet Manager                               | 508 | 283.19                   | 3,533.79            |
| RISP Infant and Toddler Int Srv-Part C      | 735 | (99,838.37)              | (338,934.80)        |
| Total Net by Cost Center                    |     | (200,205.35)             | 688,066.72          |

**Middle Peninsula Northern Neck Community Services Board**

Statement of Revenues and Expenditures - Statement of R/E Grants/Special Funds - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|                                          |     | Current Period<br>Actual | Current Year Actual |
|------------------------------------------|-----|--------------------------|---------------------|
|                                          |     | <hr/>                    |                     |
| Net by Cost Center                       |     |                          |                     |
| Fiscal Agent-Regional Suicide Prevention | 670 | (240.64)                 | (30,034.14)         |
| Consumer Op Federal                      | 700 | (7,755.02)               | (7,995.02)          |
| Consumer Op Federal PRC                  | 720 | (14,784.49)              | (50,852.46)         |
| MH Jail Diversion Grant                  | 722 | 2,256.87                 | 96,461.99           |
| MH CIT Assessment Center                 | 726 | (189.56)                 | 13,877.33           |
| PACT                                     | 727 | 20,256.63                | 115,563.77          |
| Healthy Families                         | 730 | 31,816.72                | 31,662.14           |
| VTSF6                                    | 752 | (5,389.60)               | (17,759.07)         |
| Prevention SOR Opioid Grant (Even Year)  | 754 | 18,114.58                | (60,637.00)         |
| Prevention SOR Opioid Grant Odd Year)    | 759 | (4,372.06)               | (5,563.26)          |
| 84 Main Street Activity Fund             | 802 | 0.00                     | 918.74              |
| Charterhouse Vending/client usage        | 803 | (389.54)                 | 1,035.50            |
| Olson                                    | 822 | 0.00                     | 891.99              |
| Owens                                    | 825 | 0.00                     | 2,500.00            |
| RISP Equipment                           | 826 | (39.98)                  | 1,224.08            |
| Joan/Felicia Angel Fund                  | 827 | 0.00                     | 26.30               |
| CHESP BAY REGION EARLY EXP COUNCIL       | 828 | (1,337.50)               | 8,080.67            |
| Gloucester Community Foundation          | 829 | 0.00                     | 1,104.00            |
| Healthy Beginnings                       | 831 | (2,474.98)               | 57,710.25           |
| Suicide Prevention Special Fund          | 840 | 0.00                     | 6,005.57            |
| Special HPR-V Suicide Prev               | 841 | 0.00                     | 6,081.25            |
| Patrick Dorgan Family Institute Fund     | 842 | 0.00                     | 1,173.03            |
| Total Net by Cost Center                 |     | <hr/> 35,471.43          | 171,475.66          |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|                      |                                      | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|----------------------|--------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| Revenue              |                                      |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| State Funds          |                                      |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6110000              | State General Funds                  | 87,306.98                | 87,307.00                              | (0.02)                                             | 349,227.92             | 349,228.00               | (0.08)                               | 1,047,684.00               | 33.33%          |
| 6110001              | State CSB Pharmacy Allocation        | 19,626.58                | 19,627.00                              | (0.42)                                             | 78,506.32              | 78,508.00                | (1.68)                               | 235,519.00                 | 33.33%          |
| 6110002              | MH State Expand Telepsych Cap...     | 379.74                   | 380.00                                 | (0.26)                                             | 1,518.96               | 1,520.00                 | (1.04)                               | 4,557.00                   | 33.33%          |
| 6111000              | State- MH Childrens Services Fu...   | 2,083.32                 | 2,083.00                               | 0.32                                               | 8,333.28               | 8,332.00                 | 1.28                                 | 25,000.00                  | 33.33%          |
| 6112100              | State MH Jail Diversion              | 12,300.00                | 12,300.00                              | 0.00                                               | 49,200.00              | 49,200.00                | 0.00                                 | 147,600.00                 | 33.33%          |
| 6112102              | State Adult Competency Restora...    | 0.00                     | 0.00                                   | 0.00                                               | 6,800.00               | 0.00                     | 6,800.00                             | 0.00                       | 0.00%           |
| 6112104              | State MH CIT Assessment Center       | 23,764.16                | 23,764.00                              | 0.16                                               | 95,056.64              | 95,056.00                | 0.64                                 | 285,170.00                 | 33.33%          |
| 6113000              | State SA General Funds               | 100,093.24               | 100,093.00                             | 0.24                                               | 400,372.96             | 400,372.00               | 0.96                                 | 1,201,118.00               | 33.33%          |
| 6114000              | State SA Region V Residential        | 5,735.58                 | 5,736.00                               | (0.42)                                             | 22,942.32              | 22,944.00                | (1.68)                               | 68,827.00                  | 33.33%          |
| 6115000              | State SA Jail Services/Juv Detent... | 4,672.84                 | 4,673.00                               | (0.16)                                             | 18,691.36              | 18,692.00                | (0.64)                               | 56,074.00                  | 33.33%          |
| 6115001              | SUD HIV/AIDS                         | 2,574.32                 | 2,574.00                               | 0.32                                               | 10,297.28              | 10,296.00                | 1.28                                 | 30,892.00                  | 33.33%          |
| 6117000              | State Early Intervention General ... | 28,610.50                | 28,611.00                              | (0.50)                                             | 114,442.00             | 114,444.00               | (2.00)                               | 343,326.00                 | 33.33%          |
| 6132000              | State-MH Child& Adolescent Ser...    | 8,344.40                 | 8,344.00                               | 0.40                                               | 33,377.60              | 33,376.00                | 1.60                                 | 100,133.00                 | 33.33%          |
| 6132002              | MH-PACT                              | 62,500.00                | 62,500.00                              | 0.00                                               | 250,000.00             | 250,000.00               | 0.00                                 | 750,000.00                 | 33.33%          |
| 6133000              | State-SA Facility Diversion          | 0.00                     | 0.00                                   | 0.00                                               | 8,815.00               | 0.00                     | 8,815.00                             | 0.00                       | 0.00%           |
| 6134000              | State-SA SARPOS                      | 2,233.68                 | 2,234.00                               | (0.32)                                             | 8,934.72               | 8,936.00                 | (1.28)                               | 26,804.00                  | 33.33%          |
| 6134002              | State-SA Women                       | 838.04                   | 7,735.00                               | (6,896.96)                                         | 3,352.16               | 30,940.00                | (27,587.84)                          | 92,826.00                  | 3.61%           |
| 6134005              | State SUD Training/Youth Services    | 0.00                     | 0.00                                   | 0.00                                               | 20,692.08              | 0.00                     | 20,692.08                            | 0.00                       | 0.00%           |
| 6135000              | State-MH Law Reform                  | 22,099.50                | 22,100.00                              | (0.50)                                             | 88,398.00              | 88,400.00                | (2.00)                               | 265,194.00                 | 33.33%          |
| 6136000              | State-MH Childrens Outpatient-2...   | 6,250.00                 | 6,250.00                               | 0.00                                               | 25,000.00              | 25,000.00                | 0.00                                 | 75,000.00                  | 33.33%          |
| 6136008              | State SUD MAT                        | 10,894.10                | 10,894.00                              | 0.10                                               | 43,576.40              | 43,576.00                | 0.40                                 | 130,729.00                 | 33.33%          |
| 6136010              | State-Gambling Prevention            | 0.00                     | 4,583.00                               | (4,583.00)                                         | 50,000.00              | 18,332.00                | 31,668.00                            | 55,000.00                  | 90.90%          |
| 6136017              | MH Step VA Same Day Access ...       | 24,927.00                | 24,927.00                              | 0.00                                               | 99,708.00              | 99,708.00                | 0.00                                 | 299,124.00                 | 33.33%          |
| 6136018              | MH Step VA Primary Care Scree...     | 20,487.00                | 20,487.00                              | 0.00                                               | 81,948.00              | 81,948.00                | 0.00                                 | 245,844.00                 | 33.33%          |
| 6136019              | MH Step VA Outpatient 387,380        | 49,166.50                | 49,167.00                              | (0.50)                                             | 196,666.00             | 196,668.00               | (2.00)                               | 589,998.00                 | 33.33%          |
| 6136020              | STEP VA Peer Support                 | 8,519.80                 | 9,447.00                               | (927.20)                                           | 34,079.21              | 37,788.00                | (3,708.79)                           | 113,360.00                 | 30.06%          |
| 6136022              | STEP VA Veteran's Srvs               | 7,397.82                 | 7,398.00                               | (0.18)                                             | 29,591.28              | 29,592.00                | (0.72)                               | 88,774.00                  | 33.33%          |
| 6136023              | MH STEP VA Ancillary Svs             | 0.00                     | 22,500.00                              | (22,500.00)                                        | 67,500.00              | 90,000.00                | (22,500.00)                          | 270,000.00                 | 25.00%          |
| 6136024              | MH STEP VA Case Management           | 8,496.82                 | 8,496.00                               | 0.82                                               | 33,987.28              | 33,984.00                | 3.28                                 | 101,962.00                 | 33.33%          |
| 6136025              | MH STEP VA Care Coordination         | 14,244.74                | 14,245.00                              | (0.26)                                             | 56,978.96              | 56,980.00                | (1.04)                               | 170,937.00                 | 33.33%          |
| 6136026              | MH STEP VA Psychiatric Rehab         | 7,958.32                 | 7,958.00                               | 0.32                                               | 31,833.28              | 31,832.00                | 1.28                                 | 95,500.00                  | 33.33%          |
| Total State Funds    |                                      | 541,504.98               | 576,413.00                             | (34,908.02)                                        | 2,319,827.01           | 2,305,652.00             | 14,175.01                            | 6,916,952.00               | 33.54%          |
| State Regional Funds |                                      |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6160000              | State MH Regional Discharge As...    | 1,787.17                 | 6,053.00                               | (4,265.83)                                         | 10,336.67              | 24,212.00                | (13,875.33)                          | 72,639.00                  | 14.23%          |
| 6160001              | State MH Regional ES One-Time...     | 0.00                     | 17,401.00                              | (17,401.00)                                        | 0.00                   | 69,604.00                | (69,604.00)                          | 208,815.00                 | 0.00%           |
| 6160005              | State-MH Other Merged Regiona...     | 0.00                     | 0.00                                   | 0.00                                               | 200,000.00             | 0.00                     | 200,000.00                           | 0.00                       | 0.00%           |
| 6164000              | State MH Merged Regional             | 53,479.68                | 53,479.00                              | 0.68                                               | 213,918.71             | 213,916.00               | 2.71                                 | 641,756.00                 | 33.33%          |
| 6167001              | MH State Regional Community E...     | 15,529.72                | 15,530.00                              | (0.28)                                             | 62,118.88              | 62,120.00                | (1.12)                               | 186,357.00                 | 33.33%          |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|         |                                      | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|--------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 6167002 | MH Regional Child Mobile Crisis      | 0.00                     | 11,854.00                              | (11,854.00)                                        | 54,311.72              | 47,416.00                | 6,895.72                             | 142,247.00                 | 38.18%          |
| 6167012 | STEP VA OP Supervision               | 0.00                     | 1,042.00                               | (1,042.00)                                         | 0.00                   | 4,168.00                 | (4,168.00)                           | 12,500.00                  | 0.00%           |
|         | Total State Regional Funds           | 70,796.57                | 105,359.00                             | (34,562.43)                                        | 540,685.98             | 421,436.00               | 119,249.98                           | 1,264,314.00               | 42.77%          |
|         | Federal Funds                        |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6210000 | Federal-MH-SED C&A                   | 3,642.11                 | 6,955.00                               | (3,312.89)                                         | 10,633.73              | 27,820.00                | (17,186.27)                          | 83,464.00                  | 12.74%          |
| 6211000 | Federal-MH- FBG SMI Funds            | 22,500.00                | 7,937.00                               | 14,563.00                                          | 26,600.95              | 31,748.00                | (5,147.05)                           | 95,247.00                  | 27.92%          |
| 6211001 | Federal-MH FBG PSR Funds             | 0.00                     | 12,500.00                              | (12,500.00)                                        | 0.00                   | 50,000.00                | (50,000.00)                          | 150,000.00                 | 0.00%           |
| 6214002 | Federal-MHBG-Consumer Operat...      | 0.00                     | 3,277.00                               | (3,277.00)                                         | 0.00                   | 13,108.00                | (13,108.00)                          | 39,318.00                  | 0.00%           |
| 6214004 | MH FBG Peer Services                 | 0.00                     | 16,023.00                              | (16,023.00)                                        | 2,138.69               | 64,092.00                | (61,953.31)                          | 192,281.00                 | 1.11%           |
| 6220000 | Federal-SA-Alchol & Drug Treat...    | 34,045.89                | 44,731.00                              | (10,685.11)                                        | 98,602.77              | 178,924.00               | (80,321.23)                          | 536,775.00                 | 18.36%          |
| 6222000 | Federal Funds-SA Womens -Alco...     | 0.00                     | 1,557.00                               | (1,557.00)                                         | 0.00                   | 6,228.00                 | (6,228.00)                           | 18,678.00                  | 0.00%           |
| 6226000 | Federal SA Prevention Funds          | 0.00                     | 12,596.00                              | (12,596.00)                                        | 132,099.76             | 50,384.00                | 81,715.76                            | 151,147.00                 | 87.39%          |
| 6226004 | Federal Opiod SOR-R Prevention       | 19,604.67                | 12,500.00                              | 7,104.67                                           | 19,604.67              | 50,000.00                | (30,395.33)                          | 150,000.00                 | 13.06%          |
| 6226005 | Fed SABG CASS Supplemental           | 0.00                     | 3,750.00                               | (3,750.00)                                         | 0.00                   | 15,000.00                | (15,000.00)                          | 45,000.00                  | 0.00%           |
| 6228002 | FBG SOR RECOVERY                     | 14,304.86                | 23,438.00                              | (9,133.14)                                         | 46,863.02              | 93,752.00                | (46,888.98)                          | 281,250.00                 | 16.66%          |
| 6228003 | SA Federal SOR Treatment             | 0.00                     | 0.00                                   | 0.00                                               | 43,742.69              | 0.00                     | 43,742.69                            | 0.00                       | 0.00%           |
| 6228004 | SA SOR Opioid Response-Preven...     | 17,131.87                | 16,613.00                              | 518.87                                             | 31,336.42              | 66,452.00                | (35,115.58)                          | 199,361.00                 | 15.71%          |
| 6228009 | MH STATE & LOCAL RECOVERY ...        | 0.00                     | 4,898.00                               | (4,898.00)                                         | 0.00                   | 19,592.00                | (19,592.00)                          | 58,775.00                  | 0.00%           |
| 6230000 | Federal Funds-Infant Grant- Part C   | 10,176.58                | 11,545.00                              | (1,368.42)                                         | 40,706.32              | 46,180.00                | (5,473.68)                           | 138,536.00                 | 29.38%          |
| 6250000 | Federal- USDA Food Program           | 3,930.63                 | 2,204.00                               | 1,726.63                                           | 7,630.26               | 8,816.00                 | (1,185.74)                           | 26,450.00                  | 28.84%          |
|         | Total Federal Funds                  | 125,336.61               | 180,524.00                             | (55,187.39)                                        | 459,959.28             | 722,096.00               | (262,136.72)                         | 2,166,282.00               | 21.23%          |
|         | Local Funds                          |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6300000 | Local Government Funds-Chapte...     | 59,186.66                | 63,222.00                              | (4,035.34)                                         | 228,547.73             | 252,888.00               | (24,340.27)                          | 758,658.00                 | 30.12%          |
| 6301000 | Local Contributions                  | 0.00                     | 1,560.00                               | (1,560.00)                                         | 500.00                 | 6,240.00                 | (5,740.00)                           | 18,715.00                  | 2.67%           |
| 6310000 | Other Local                          | 0.00                     | 0.00                                   | 0.00                                               | 7,250.00               | 0.00                     | 7,250.00                             | 0.00                       | 0.00%           |
| 6312002 | Other Local-Lancaster Sheriff MOA    | 0.00                     | 2,500.00                               | (2,500.00)                                         | 10,000.00              | 10,000.00                | 0.00                                 | 30,000.00                  | 33.33%          |
| 6312024 | Gloucester County Public Schools     | 0.00                     | 2,500.00                               | (2,500.00)                                         | 7,418.00               | 10,000.00                | (2,582.00)                           | 30,000.00                  | 24.72%          |
| 6312025 | Other Local-Gloucester Full Servi... | 0.00                     | 7,938.00                               | (7,938.00)                                         | 15,500.00              | 31,752.00                | (16,252.00)                          | 95,250.00                  | 16.27%          |
| 6313000 | Other Local-Middle Peninsula Re...   | 4,056.25                 | 390.00                                 | 3,666.25                                           | 7,462.06               | 1,560.00                 | 5,902.06                             | 4,685.00                   | 159.27%         |
| 6313001 | Other Local-Northern Neck Regi...    | 0.00                     | 346.00                                 | (346.00)                                           | 0.00                   | 1,384.00                 | (1,384.00)                           | 4,155.00                   | 0.00%           |
| 6461017 | Bay Rivers Telehealth Alliance       | 78,472.14                | 26,419.00                              | 52,053.14                                          | 158,395.67             | 105,676.00               | 52,719.67                            | 317,037.00                 | 49.96%          |
| 6461018 | Bay Rivers Telehealth Scool Initi... | 0.00                     | 0.00                                   | 0.00                                               | 48,768.71              | 0.00                     | 48,768.71                            | 0.00                       | 0.00%           |
|         | Total Local Funds                    | 141,715.05               | 104,875.00                             | 36,840.05                                          | 483,842.17             | 419,500.00               | 64,342.17                            | 1,258,500.00               | 38.45%          |
|         | Other Revenues                       |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6350000 | Interest                             | 884.24                   | 0.00                                   | 884.24                                             | 5,158.60               | 0.00                     | 5,158.60                             | 0.00                       | 0.00%           |
| 6351000 | Interest-Claims                      | 203.74                   | 0.00                                   | 203.74                                             | 721.74                 | 0.00                     | 721.74                               | 0.00                       | 0.00%           |
| 6700000 | Logisticare                          | 0.00                     | 0.00                                   | 0.00                                               | 11.20                  | 0.00                     | 11.20                                | 0.00                       | 0.00%           |
| 6701000 | VEYO                                 | 7,166.40                 | 9,167.00                               | (2,000.60)                                         | 33,300.80              | 36,668.00                | (3,367.20)                           | 110,000.00                 | 30.27%          |
| 6701001 | Anthem Transportation Provider       | 0.00                     | 667.00                                 | (667.00)                                           | 0.00                   | 2,668.00                 | (2,668.00)                           | 8,000.00                   | 0.00%           |
| 6701200 | Department of Rehabilitative Ser...  | 60.00                    | 72.00                                  | (12.00)                                            | 390.00                 | 288.00                   | 102.00                               | 869.00                     | 44.87%          |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|         |                                     | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|-------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 6708000 | Other Revenue-Sale of Vehicle       | 0.00                     | 0.00                                   | 0.00                                               | 1,430.03               | 0.00                     | 1,430.03                             | 0.00                       | 0.00%           |
| 6708200 | Regiattration/Sales Revenue         | 0.00                     | 0.00                                   | 0.00                                               | 1,130.00               | 0.00                     | 1,130.00                             | 0.00                       | 0.00%           |
| 6708400 | Other Fees                          | 275.00                   | 583.00                                 | (308.00)                                           | 2,010.00               | 2,332.00                 | (322.00)                             | 6,999.00                   | 28.71%          |
| 6708410 | Rental Income                       | 4,130.00                 | 4,646.00                               | (516.00)                                           | 16,520.00              | 18,584.00                | (2,064.00)                           | 55,755.00                  | 29.62%          |
| 6708500 | HUD Management Fee                  | 861.00                   | 0.00                                   | 861.00                                             | 7,455.00               | 0.00                     | 7,455.00                             | 0.00                       | 0.00%           |
| 6708600 | Miscellaneous Revenue               | 0.65                     | 0.00                                   | 0.65                                               | 8.07                   | 0.00                     | 8.07                                 | 0.00                       | 0.00%           |
| 6710000 | South East Transportation           | 0.00                     | 625.00                                 | (625.00)                                           | 0.00                   | 2,500.00                 | (2,500.00)                           | 7,500.00                   | 0.00%           |
|         | Total Other Revenues                | 13,581.03                | 15,760.00                              | (2,178.97)                                         | 68,135.44              | 63,040.00                | 5,095.44                             | 189,123.00                 | 36.03%          |
|         | Other Grants State/Federal          |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6801000 | DSS Healthy Families Grant          | 46,487.52                | 15,520.00                              | 30,967.52                                          | 90,499.74              | 62,080.00                | 28,419.74                            | 186,245.00                 | 48.59%          |
| 6801001 | VTSF 6 Grant                        | 3,850.00                 | 4,167.00                               | (317.00)                                           | 16,002.00              | 16,668.00                | (666.00)                             | 50,000.00                  | 32.00%          |
| 6803005 | New Freedom Grant                   | 1,624.00                 | 1,270.00                               | 354.00                                             | 5,234.85               | 5,080.00                 | 154.85                               | 15,244.00                  | 34.34%          |
| 6803015 | Fiscal Agent-Regional Suicide Pr... | 0.00                     | 10,417.00                              | (10,417.00)                                        | 0.00                   | 41,668.00                | (41,668.00)                          | 125,000.00                 | 0.00%           |
|         | Total Other Grants State/Federal    | 51,961.52                | 31,374.00                              | 20,587.52                                          | 111,736.59             | 125,496.00               | (13,759.41)                          | 376,489.00                 | 29.68%          |
|         | Retained Balances                   |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6910000 | Retained Balances - State           | 0.00                     | 90,674.00                              | (90,674.00)                                        | 1,159,803.24           | 362,696.00               | 797,107.24                           | 1,088,080.00               | 106.59%         |
| 6911000 | Retained Balances- Federal          | 0.00                     | 15,735.00                              | (15,735.00)                                        | 291,017.53             | 62,940.00                | 228,077.53                           | 188,819.00                 | 154.12%         |
| 6917000 | Retained Balance- Other Funds       | 0.00                     | 0.00                                   | 0.00                                               | 113,093.54             | 0.00                     | 113,093.54                           | 0.00                       | 0.00%           |
| 6919000 | Retained Earnings-Regional          | 0.00                     | 2,606.00                               | (2,606.00)                                         | 660,852.03             | 10,424.00                | 650,428.03                           | 31,271.00                  | 2,113.30%       |
|         | Total Retained Balances             | 0.00                     | 109,015.00                             | (109,015.00)                                       | 2,224,766.34           | 436,060.00               | 1,788,706.34                         | 1,308,170.00               | 170.07%         |
|         | Allocated Costs                     |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6920000 | Allocated Cost Revenue - Agenc...   | 269,310.00               | 269,312.00                             | (2.00)                                             | 1,077,240.00           | 1,077,248.00             | (8.00)                               | 3,231,724.00               | 33.33%          |
| 6925000 | MH Administration- Allocated Co...  | 95,181.83                | 95,182.00                              | (0.17)                                             | 380,727.65             | 380,728.00               | (0.35)                               | 1,142,182.00               | 33.33%          |
| 6926000 | SA Administration- Allocated Cos... | 44,688.08                | 44,688.00                              | 0.08                                               | 178,752.16             | 178,752.00               | 0.16                                 | 536,257.00                 | 33.33%          |
| 6927000 | ID Administration- Allocated Cos... | 44,597.17                | 44,597.00                              | 0.17                                               | 178,388.32             | 178,388.00               | 0.32                                 | 535,167.00                 | 33.33%          |
| 6928000 | Youth Administration-Allocated C... | 44,390.58                | 44,391.00                              | (0.42)                                             | 177,563.17             | 177,564.00               | (0.83)                               | 532,687.00                 | 33.33%          |
| 6929000 | Community Based Allocated Cos...    | 25,161.25                | 25,161.00                              | 0.25                                               | 100,644.50             | 100,644.00               | 0.50                                 | 301,935.00                 | 33.33%          |
|         | Total Allocated Costs               | 523,328.91               | 523,331.00                             | (2.09)                                             | 2,093,315.80           | 2,093,324.00             | (8.20)                               | 6,279,952.00               | 33.33%          |
|         | Fee Collections                     |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 6400000 | Direct Client Fees                  | 26,208.27                | 29,315.00                              | (3,106.73)                                         | 107,126.63             | 117,260.00               | (10,133.37)                          | 351,761.00                 | 30.45%          |
| 6410001 | Medicare Fees                       | 9,424.75                 | 7,417.00                               | 2,007.75                                           | 34,670.00              | 29,668.00                | 5,002.00                             | 89,000.00                  | 38.95%          |
| 6410003 | Medicare HMO                        | 963.46                   | 0.00                                   | 963.46                                             | 3,782.02               | 0.00                     | 3,782.02                             | 0.00                       | 0.00%           |
| 6420008 | Medicaid Rehab                      | 791.46                   | 0.00                                   | 791.46                                             | 791.46                 | 0.00                     | 791.46                               | 0.00                       | 0.00%           |
| 6420015 | MEDICAID                            | 781,039.06               | 884,119.00                             | (103,079.94)                                       | 3,339,938.10           | 3,536,476.00             | (196,537.90)                         | 10,609,408.00              | 31.48%          |
| 6431000 | Healthkeepers Blue Cross Blue S...  | 13,237.23                | 0.00                                   | 13,237.23                                          | 48,544.37              | 0.00                     | 48,544.37                            | 0.00                       | 0.00%           |
| 6431003 | Healthkeepers FAMIS                 | 759.38                   | 0.00                                   | 759.38                                             | 759.38                 | 0.00                     | 759.38                               | 0.00                       | 0.00%           |
| 6431006 | Commercial                          | 4,593.19                 | 18,986.00                              | (14,392.81)                                        | 16,983.96              | 75,944.00                | (58,960.04)                          | 227,856.00                 | 7.45%           |
| 6431010 | CIGNA                               | 200.00                   | 0.00                                   | 200.00                                             | 810.09                 | 0.00                     | 810.09                               | 0.00                       | 0.00%           |
| 6441002 | United Behavioral Healthcare        | 103.46                   | 0.00                                   | 103.46                                             | 783.42                 | 0.00                     | 783.42                               | 0.00                       | 0.00%           |
| 6441004 | Aetna BH/Carenet                    | 0.00                     | 0.00                                   | 0.00                                               | 186.11                 | 0.00                     | 186.11                               | 0.00                       | 0.00%           |

**Middle Peninsula Northern Neck Community Services Board**  
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From 10/1/2024 Through 10/31/2024

|                      |                                      | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|----------------------|--------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 6441010              | Anthem Operating Incentive           | 0.00                     | 4,200.00                               | (4,200.00)                                         | 9,860.40               | 16,800.00                | (6,939.60)                           | 50,400.00                  | 19.56%          |
| 6450000              | Courts                               | 1,450.00                 | 0.00                                   | 1,450.00                                           | 1,630.00               | 0.00                     | 1,630.00                             | 0.00                       | 0.00%           |
| 6451000              | Juvenile Justice 9th and 15th Dis... | 0.00                     | 340.00                                 | (340.00)                                           | 1,479.17               | 1,360.00                 | 119.17                               | 4,083.00                   | 36.22%          |
| 6451003              | Probation and Parole District 5      | 0.00                     | 292.00                                 | (292.00)                                           | 0.00                   | 1,168.00                 | (1,168.00)                           | 3,500.00                   | 0.00%           |
| 6451004              | Probation and Parole District 33     | 1,200.00                 | 1,084.00                               | 116.00                                             | 2,340.00               | 4,336.00                 | (1,996.00)                           | 13,000.00                  | 18.00%          |
| 6461003              | CPMT/FAPT                            | 17,664.27                | 14,583.00                              | 3,081.27                                           | 66,166.42              | 58,332.00                | 7,834.42                             | 175,000.00                 | 37.80%          |
| 6461004              | Gloucester Safe and Stable Fami...   | 0.00                     | 650.00                                 | (650.00)                                           | 550.00                 | 2,600.00                 | (2,050.00)                           | 7,800.00                   | 7.05%           |
| 6461006              | Lancaster Safe and Stable Famili...  | 373.28                   | 292.00                                 | 81.28                                              | 933.20                 | 1,168.00                 | (234.80)                             | 3,500.00                   | 26.66%          |
| 6461010              | Other CSB DAP                        | 0.00                     | 0.00                                   | 0.00                                               | 10,726.00              | 0.00                     | 10,726.00                            | 0.00                       | 0.00%           |
| 6461016              | Bay Aging                            | 0.00                     | 1,917.00                               | (1,917.00)                                         | 0.00                   | 7,668.00                 | (7,668.00)                           | 23,000.00                  | 0.00%           |
|                      | Total Fee Collections                | <u>858,007.81</u>        | <u>963,195.00</u>                      | <u>(105,187.19)</u>                                | <u>3,648,060.73</u>    | <u>3,852,780.00</u>      | <u>(204,719.27)</u>                  | <u>11,558,308.00</u>       | 31.56%          |
|                      | Total Revenue                        | <u>2,326,232.48</u>      | <u>2,609,846.00</u>                    | <u>(283,613.52)</u>                                | <u>11,950,329.34</u>   | <u>10,439,384.00</u>     | <u>1,510,945.34</u>                  | <u>31,318,090.00</u>       | 38.16%          |
| Expenses             |                                      |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| Staff Wages Expense  |                                      |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5100000              | Salaries and Wages                   | 1,110,258.94             | 1,142,372.00                           | 32,113.06                                          | 4,445,899.43           | 4,569,488.00             | 123,588.57                           | 13,708,446.00              | 32.43%          |
| 5101000              | Wages-Hourly                         | 107,376.85               | 108,456.00                             | 1,079.15                                           | 401,962.56             | 433,824.00               | 31,861.44                            | 1,301,464.00               | 30.88%          |
| 5101003              | Supervision Pay                      | 560.00                   | 0.00                                   | (560.00)                                           | 1,260.00               | 0.00                     | (1,260.00)                           | 0.00                       | 0.00%           |
| 5103000              | Overtime Wages                       | 27,619.97                | 12,147.00                              | (15,472.97)                                        | 110,797.64             | 48,588.00                | (62,209.64)                          | 145,750.00                 | 76.01%          |
| 5103010              | Wages- Holidays                      | 57,497.06                | 88,852.00                              | 31,354.94                                          | 230,364.43             | 355,408.00               | 125,043.57                           | 1,066,212.00               | 21.60%          |
| 5103020              | Wages-Resd Differential              | 2,335.33                 | 2,185.00                               | (150.33)                                           | 9,287.06               | 8,740.00                 | (547.06)                             | 26,225.00                  | 35.41%          |
| 5103030              | Wages On Call-Stipend                | 37,770.66                | 44,751.00                              | 6,980.34                                           | 149,462.86             | 179,004.00               | 29,541.14                            | 537,015.00                 | 27.83%          |
| 5103050              | Retention Incentive                  | 3,350.00                 | 0.00                                   | (3,350.00)                                         | 13,773.93              | 0.00                     | (13,773.93)                          | 0.00                       | 0.00%           |
| 5103070              | Earned Leave Payout                  | <u>17,954.43</u>         | <u>0.00</u>                            | <u>(17,954.43)</u>                                 | <u>80,023.18</u>       | <u>0.00</u>              | <u>(80,023.18)</u>                   | <u>0.00</u>                | 0.00%           |
|                      | Total Staff Wages Expense            | 1,364,723.24             | 1,398,763.00                           | 34,039.76                                          | 5,442,831.09           | 5,595,052.00             | 152,220.91                           | 16,785,112.00              | 32.43%          |
| Staff Fringe Expense |                                      |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5201000              | Employer FICA Expense                | 79,827.78                | 85,815.00                              | 5,987.22                                           | 318,698.42             | 343,260.00               | 24,561.58                            | 1,029,737.00               | 30.94%          |
| 5201050              | Medicare Withholding Expense         | 19,059.99                | 20,054.00                              | 994.01                                             | 76,019.33              | 80,216.00                | 4,196.67                             | 240,609.00                 | 31.59%          |
| 5202000              | Health Insurance Expense             | 174,253.00               | 173,394.00                             | (859.00)                                           | 699,528.00             | 693,576.00               | (5,952.00)                           | 2,080,728.00               | 33.61%          |
| 5202030              | Dental Expense                       | 250.86                   | 291.00                                 | 40.14                                              | 1,003.44               | 1,164.00                 | 160.56                               | 3,491.00                   | 28.74%          |
| 5202050              | AFLAC Insurance Expense              | 1,059.90                 | 1,179.00                               | 119.10                                             | 4,239.60               | 4,716.00                 | 476.40                               | 14,141.00                  | 29.98%          |
| 5202100              | ACA PICORI Fee                       | 0.00                     | 0.00                                   | 0.00                                               | 609.00                 | 0.00                     | (609.00)                             | 0.00                       | 0.00%           |
| 5203000              | Wellness Expense                     | 292.76                   | 322.00                                 | 29.24                                              | 1,171.04               | 1,288.00                 | 116.96                               | 3,861.00                   | 30.32%          |
| 5203010              | FSA/HRA Fringe Expense               | 2,706.88                 | 2,777.00                               | 70.12                                              | 10,827.52              | 11,111.00                | 283.48                               | 33,317.00                  | 32.49%          |
| 5203040              | Flex/HRA Admin Expenses              | 120.25                   | 108.00                                 | (12.25)                                            | 577.25                 | 432.00                   | (145.25)                             | 1,300.00                   | 44.40%          |
| 5204001              | IMARC Expense                        | 13,629.25                | 25,534.00                              | 11,904.75                                          | 53,474.99              | 102,136.00               | 48,661.01                            | 306,378.00                 | 17.45%          |
| 5204050              | Group Life Insurance Expense         | 13,673.80                | 16,592.00                              | 2,918.20                                           | 54,727.37              | 66,368.00                | 11,640.63                            | 199,080.00                 | 27.49%          |
| 5204055              | Virginia Local Disability Program    | 4,927.17                 | 5,427.00                               | 499.83                                             | 19,543.54              | 21,708.00                | 2,164.46                             | 65,125.00                  | 30.00%          |
| 5204056              | Disabilitiy Program Plans 1 & 2      | 2,804.52                 | 2,800.00                               | (4.52)                                             | 11,679.67              | 11,200.00                | (479.67)                             | 33,547.00                  | 34.81%          |
| 5205000              | Workers Compensation Insuranc...     | 0.00                     | 11,591.00                              | 11,591.00                                          | 69,547.50              | 46,364.00                | (23,183.50)                          | 139,097.00                 | 49.99%          |

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|         |                                     | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|-------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 5206000 | Unemployment Insurance Expense      | 70.71                    | 2,380.00                               | 2,309.29                                           | 329.12                 | 9,520.00                 | 9,190.88                             | 28,521.00                  | 1.15%           |
|         | Total Staff Fringe Expense          | 312,676.87               | 348,264.00                             | 35,587.13                                          | 1,321,975.79           | 1,393,059.00             | 71,083.21                            | 4,178,932.00               | 31.63%          |
|         | New Hire/Staff Fees                 |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5331000 | TB Tests                            | 0.00                     | 27.00                                  | 27.00                                              | 80.01                  | 108.00                   | 27.99                                | 319.00                     | 25.08%          |
| 5331001 | Drug Testing                        | 0.00                     | 42.00                                  | 42.00                                              | 1,074.00               | 168.00                   | (906.00)                             | 515.00                     | 208.54%         |
| 5332000 | Staff Notary Public Fees            | 45.00                    | 2.00                                   | (43.00)                                            | 45.00                  | 8.00                     | (37.00)                              | 25.00                      | 180.00%         |
| 5332001 | CPR/First Aide Training             | 0.00                     | 547.00                                 | 547.00                                             | 2,950.00               | 2,188.00                 | (762.00)                             | 6,525.00                   | 45.21%          |
| 5333000 | Criminal Records Check              | 708.00                   | 47.00                                  | (661.00)                                           | 2,533.88               | 188.00                   | (2,345.88)                           | 565.00                     | 448.47%         |
| 5334000 | Wellness Program                    | 0.00                     | 27.00                                  | 27.00                                              | 0.00                   | 108.00                   | 108.00                               | 326.00                     | 0.00%           |
| 5336000 | Position Advertisements             | 0.00                     | 500.00                                 | 500.00                                             | 0.00                   | 2,000.00                 | 2,000.00                             | 6,000.00                   | 0.00%           |
| 5338001 | Recruitment Fairs                   | 0.00                     | 83.00                                  | 83.00                                              | 0.00                   | 332.00                   | 332.00                               | 1,000.00                   | 0.00%           |
|         | Total New Hire/Staff Fees           | 753.00                   | 1,275.00                               | 522.00                                             | 6,682.89               | 5,100.00                 | (1,582.89)                           | 15,275.00                  | 43.75%          |
|         | Staff Development                   |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5310000 | Dues and Memberships                | 250.00                   | 1,665.00                               | 1,415.00                                           | 9,344.19               | 6,660.00                 | (2,684.19)                           | 19,970.00                  | 46.79%          |
| 5311000 | Licensure/Certificates              | 635.00                   | 1,097.00                               | 462.00                                             | 1,449.00               | 4,388.00                 | 2,939.00                             | 13,120.00                  | 11.04%          |
| 5311001 | Licensure/Certification Exam/Con... | 0.00                     | 122.00                                 | 122.00                                             | 646.95                 | 488.00                   | (158.95)                             | 1,469.00                   | 44.04%          |
| 5311003 | Workshops/Conferences               | 3,002.64                 | 3,474.00                               | 471.36                                             | 8,069.04               | 13,896.00                | 5,826.96                             | 41,680.00                  | 19.35%          |
| 5312000 | In-Service CSB Training             | 0.00                     | 100.00                                 | 100.00                                             | 4,830.00               | 400.00                   | (4,430.00)                           | 1,200.00                   | 402.50%         |
| 5312002 | Federally Funded Training           | (2,362.50)               | 893.00                                 | 3,255.50                                           | (2,362.50)             | 3,572.00                 | 5,934.50                             | 10,712.00                  | (22.05)%        |
| 5313000 | In-Service CSB Training Food/Ot...  | 247.08                   | 735.00                                 | 487.92                                             | 1,049.32               | 2,940.00                 | 1,890.68                             | 8,797.00                   | 11.92%          |
| 5313001 | Grant Workshops/Conferences         | 700.00                   | 296.00                                 | (404.00)                                           | 4,323.92               | 1,184.00                 | (3,139.92)                           | 3,550.00                   | 121.80%         |
| 5313002 | CIT Training/Supplies               | 0.00                     | 27.00                                  | 27.00                                              | 0.00                   | 108.00                   | 108.00                               | 325.00                     | 0.00%           |
| 5314000 | Grant Workshops/Conf Meals an...    | 710.26                   | 347.00                                 | (363.26)                                           | 2,137.69               | 1,388.00                 | (749.69)                             | 4,146.00                   | 51.56%          |
| 5315000 | Tuition Reimbursement Required      | 0.00                     | 19.00                                  | 19.00                                              | 0.00                   | 76.00                    | 76.00                                | 225.00                     | 0.00%           |
| 5316002 | Software/Hardware Training-Other    | 289.00                   | 0.00                                   | (289.00)                                           | 578.00                 | 0.00                     | (578.00)                             | 0.00                       | 0.00%           |
| 5317000 | Relias Training Software            | 0.00                     | 2,722.00                               | 2,722.00                                           | 36,708.13              | 10,888.00                | (25,820.13)                          | 32,670.00                  | 112.36%         |
| 5320000 | Subscriptions                       | 0.00                     | 15.00                                  | 15.00                                              | 0.00                   | 60.00                    | 60.00                                | 174.00                     | 0.00%           |
| 5321000 | Newspaper Subscriptions             | 0.00                     | 9.00                                   | 9.00                                               | 0.00                   | 36.00                    | 36.00                                | 103.00                     | 0.00%           |
| 5322000 | Web Subscriptions                   | 0.00                     | 550.00                                 | 550.00                                             | 633.95                 | 2,200.00                 | 1,566.05                             | 6,591.00                   | 9.61%           |
| 5323000 | Books and Publications              | 0.00                     | 237.00                                 | 237.00                                             | 0.00                   | 948.00                   | 948.00                               | 2,851.00                   | 0.00%           |
| 5324000 | Required Manuals/ Code Books /...   | 0.00                     | 119.00                                 | 119.00                                             | 149.93                 | 476.00                   | 326.07                               | 1,425.00                   | 10.52%          |
|         | Total Staff Development             | 3,471.48                 | 12,427.00                              | 8,955.52                                           | 67,557.62              | 49,708.00                | (17,849.62)                          | 149,008.00                 | 45.34%          |
|         | Facilities Expenses                 |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5340000 | Rents and Leases                    | 24,391.02                | 22,189.00                              | (2,202.02)                                         | 98,704.80              | 88,756.00                | (9,948.80)                           | 266,252.00                 | 37.07%          |
| 5341000 | Properties Inc. Rent                | 45,136.00                | 45,137.00                              | 1.00                                               | 180,552.68             | 180,548.00               | (4.68)                               | 541,632.00                 | 33.33%          |
| 5342000 | Other Lease Arrangements            | 0.00                     | 37.00                                  | 37.00                                              | 0.00                   | 148.00                   | 148.00                               | 441.00                     | 0.00%           |
| 5350000 | Electric/Gas                        | 7,116.25                 | 10,964.00                              | 3,847.75                                           | 32,504.84              | 43,856.00                | 11,351.16                            | 131,542.00                 | 24.71%          |
| 5351000 | Water/Sewage                        | 1,723.30                 | 1,535.00                               | (188.30)                                           | 6,205.26               | 6,140.00                 | (65.26)                              | 18,370.00                  | 33.77%          |
| 5352000 | Refuse Collection                   | 1,106.52                 | 1,325.00                               | 218.48                                             | 5,192.49               | 5,300.00                 | 107.51                               | 15,897.00                  | 32.66%          |
| 5353000 | Cable Service                       | 2,519.61                 | 1,888.00                               | (631.61)                                           | 8,542.02               | 7,555.00                 | (987.02)                             | 22,682.00                  | 37.65%          |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|         |                                    | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 5360000 | Telephone System                   | 387.47                   | 126.00                                 | (261.47)                                           | 1,918.05               | 504.00                   | (1,414.05)                           | 1,500.00                   | 127.87%         |
| 5361000 | Regular Telephone Service          | 4,142.16                 | 5,299.00                               | 1,156.84                                           | 17,407.71              | 21,196.00                | 3,788.29                             | 63,580.00                  | 27.37%          |
| 5361001 | Electronic Fax                     | 218.23                   | 480.00                                 | 261.77                                             | 6,022.03               | 1,920.00                 | (4,102.03)                           | 5,745.00                   | 104.82%         |
| 5362000 | Long Distance Telephone Service    | 636.23                   | 614.00                                 | (22.23)                                            | 1,888.03               | 2,459.00                 | 570.97                               | 7,360.00                   | 25.65%          |
| 5362001 | Personal call reimbursements       | 0.00                     | 14.00                                  | 14.00                                              | 0.00                   | 59.00                    | 59.00                                | 146.00                     | 0.00%           |
| 5363000 | Cellular Service                   | 11,832.76                | 13,983.00                              | 2,150.24                                           | 50,249.35              | 55,932.00                | 5,682.65                             | 167,786.00                 | 29.94%          |
| 5363050 | Cell Phone Stipend                 | 0.00                     | 0.00                                   | 0.00                                               | 48.82                  | 0.00                     | (48.82)                              | 0.00                       | 0.00%           |
| 5364000 | Phone/Directory Advertising        | 0.00                     | 6.00                                   | 6.00                                               | 0.00                   | 24.00                    | 24.00                                | 70.00                      | 0.00%           |
| 5365000 | Telephone Maintenance/Repair       | 260.00                   | 1,329.00                               | 1,069.00                                           | 2,318.27               | 5,316.00                 | 2,997.73                             | 15,974.00                  | 14.51%          |
| 5367000 | Internet Services                  | 6,694.06                 | 7,220.00                               | 525.94                                             | 23,456.26              | 28,880.00                | 5,423.74                             | 86,659.00                  | 27.06%          |
| 5367001 | Clubhouse Internet                 | 207.64                   | 215.00                                 | 7.36                                               | 829.67                 | 860.00                   | 30.33                                | 2,580.00                   | 32.15%          |
| 5370000 | Building Repairs                   | 297.75                   | 2,328.00                               | 2,030.25                                           | 8,322.88               | 9,312.00                 | 989.12                               | 27,898.00                  | 29.83%          |
| 5371000 | Heating/Air Conditioning Service   | 0.00                     | 88.00                                  | 88.00                                              | 8,339.00               | 352.00                   | (7,987.00)                           | 1,054.00                   | 791.17%         |
| 5372000 | Snow Removal                       | 0.00                     | 18.00                                  | 18.00                                              | 0.00                   | 72.00                    | 72.00                                | 226.00                     | 0.00%           |
| 5373000 | Moving Expenses                    | 0.00                     | 0.00                                   | 0.00                                               | 150.00                 | 0.00                     | (150.00)                             | 0.00                       | 0.00%           |
| 5374000 | Lawn Care                          | 0.00                     | 465.00                                 | 465.00                                             | 2,480.00               | 1,860.00                 | (620.00)                             | 5,568.00                   | 44.54%          |
| 5375000 | Janitorial/Maid Service            | 216.00                   | 525.00                                 | 309.00                                             | 972.00                 | 2,100.00                 | 1,128.00                             | 6,290.00                   | 15.45%          |
| 5375001 | Carpet Cleaning                    | 0.00                     | 243.00                                 | 243.00                                             | 0.00                   | 972.00                   | 972.00                               | 2,910.00                   | 0.00%           |
| 5376000 | Pest Control                       | 604.00                   | 656.00                                 | 52.00                                              | 2,751.18               | 2,624.00                 | (127.18)                             | 7,853.00                   | 35.03%          |
| 5390000 | Building Rennovations              | 0.00                     | 0.00                                   | 0.00                                               | 3,196.00               | 0.00                     | (3,196.00)                           | 0.00                       | 0.00%           |
| 5390001 | Annual Equipment Inspections       | 0.00                     | 302.00                                 | 302.00                                             | 1,645.00               | 1,208.00                 | (437.00)                             | 3,571.00                   | 46.06%          |
| 5400000 | Facility Supplies                  | 5,544.95                 | 4,293.00                               | (1,251.95)                                         | 20,638.71              | 17,172.00                | (3,466.71)                           | 51,489.00                  | 40.08%          |
| 5401000 | Facility Expense/Misc              | 1,449.23                 | 717.00                                 | (732.23)                                           | 4,548.65               | 2,868.00                 | (1,680.65)                           | 8,577.00                   | 53.03%          |
| 5404000 | Medical/Health Supplies            | 489.80                   | 70.00                                  | (419.80)                                           | 25,262.94              | 283.00                   | (24,979.94)                          | 849.00                     | 2,975.61%       |
|         | Total Facilities Expenses          | 114,972.98               | 122,066.00                             | 7,093.02                                           | 514,146.64             | 488,276.00               | (25,870.64)                          | 1,464,501.00               | 35.11%          |
|         | Equipment & Supplies               |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5411000 | Equipment/Furniture/Fixtures>\$... | 190.64                   | 543.00                                 | 352.36                                             | 3,622.75               | 2,172.00                 | (1,450.75)                           | 6,512.00                   | 55.63%          |
| 5411001 | Equipment/Furniture/Fixtures <...  | 179.23                   | 143.00                                 | (36.23)                                            | 1,214.49               | 572.00                   | (642.49)                             | 1,717.00                   | 70.73%          |
| 5412000 | Furniture/Fixture Consumer Assi... | 0.00                     | 492.00                                 | 492.00                                             | 470.07                 | 1,968.00                 | 1,497.93                             | 5,900.00                   | 7.96%           |
| 5414000 | Equipment Leases                   | 655.50                   | 671.00                                 | 15.50                                              | 29,158.07              | 2,684.00                 | (26,474.07)                          | 8,055.00                   | 361.98%         |
| 5414001 | Equipment Leases-Copiers           | 7,526.22                 | 7,413.00                               | (113.22)                                           | 30,089.76              | 29,652.00                | (437.76)                             | 88,945.00                  | 33.82%          |
| 5415000 | Computer Hardware Exp/Supplies     | 591.85                   | 8,950.00                               | 8,358.15                                           | 1,129.87               | 35,800.00                | 34,670.13                            | 107,400.00                 | 1.05%           |
| 5415001 | Network Hardware Expense           | 0.00                     | 1,185.00                               | 1,185.00                                           | 108.09                 | 4,740.00                 | 4,631.91                             | 14,240.00                  | 0.75%           |
| 5415002 | Server Hardware Expense            | 0.00                     | 2,641.00                               | 2,641.00                                           | 0.00                   | 10,564.00                | 10,564.00                            | 31,670.00                  | 0.00%           |
| 5420000 | Equipment Repairs                  | 0.00                     | 266.00                                 | 266.00                                             | 4,408.26               | 1,064.00                 | (3,344.26)                           | 3,192.00                   | 138.10%         |
| 5440000 | Office Supplies                    | 1,305.40                 | 1,673.00                               | 367.60                                             | 6,990.00               | 6,692.00                 | (298.00)                             | 20,077.00                  | 34.81%          |
| 5440001 | Toner                              | 105.97                   | 573.00                                 | 467.03                                             | 934.88                 | 2,292.00                 | 1,357.12                             | 6,883.00                   | 13.58%          |
| 5441000 | Evaluation Tools-Consumer          | 0.00                     | 98.00                                  | 98.00                                              | 0.00                   | 392.00                   | 392.00                               | 1,178.00                   | 0.00%           |
| 5451000 | Education Supplies/Fees            | 2,474.98                 | 3,818.00                               | 1,343.02                                           | 48,704.60              | 15,272.00                | (33,432.60)                          | 45,800.00                  | 106.34%         |
| 5452000 | Recreation Supplies/Fees           | 539.42                   | 469.00                                 | (70.42)                                            | 1,804.11               | 1,876.00                 | 71.89                                | 5,613.00                   | 32.14%          |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|         |                                     | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|-------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 5455000 | Employee Award/Event Expense        | 182.32                   | 600.00                                 | 417.68                                             | 3,068.10               | 2,400.00                 | (668.10)                             | 7,200.00                   | 42.61%          |
|         | Total Equipment & Supplies          | 13,751.53                | 29,535.00                              | 15,783.47                                          | 131,703.05             | 118,140.00               | (13,563.05)                          | 354,382.00                 | 37.16%          |
|         | Food & Consumer Support             |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5461000 | Food-Agency Staff Meetings          | 303.90                   | 691.00                                 | 387.10                                             | 1,381.21               | 2,764.00                 | 1,382.79                             | 8,296.00                   | 16.64%          |
| 5462000 | Groceries-Residential/Day Spt/PSR   | 7,014.48                 | 5,980.00                               | (1,034.48)                                         | 25,158.44              | 23,920.00                | (1,238.44)                           | 71,751.00                  | 35.06%          |
| 5463000 | Food on Outings-For Staff           | 102.92                   | 44.00                                  | (58.92)                                            | 362.10                 | 176.00                   | (186.10)                             | 515.00                     | 70.31%          |
| 5463002 | Food-Consumer Events                | 966.12                   | 329.00                                 | (637.12)                                           | 1,659.06               | 1,316.00                 | (343.06)                             | 3,939.00                   | 42.11%          |
| 5482000 | Consumer Placement/Room/Board       | 1,239.00                 | 3,571.00                               | 2,332.00                                           | 4,956.00               | 14,284.00                | 9,328.00                             | 42,862.00                  | 11.56%          |
| 5482001 | Consumer-Utilities                  | 0.00                     | 125.00                                 | 125.00                                             | 0.00                   | 500.00                   | 500.00                               | 1,500.00                   | 0.00%           |
| 5482002 | Consumer Personal Supplies          | 327.23                   | 156.00                                 | (171.23)                                           | 1,117.16               | 624.00                   | (493.16)                             | 1,870.00                   | 59.74%          |
| 5482003 | Consumer Individual for Grocerie... | 0.00                     | 25.00                                  | 25.00                                              | 0.00                   | 100.00                   | 100.00                               | 300.00                     | 0.00%           |
| 5482004 | Consumer Household/Facility Su...   | 4.97                     | 201.00                                 | 196.03                                             | 264.02                 | 804.00                   | 539.98                               | 2,400.00                   | 11.00%          |
| 5482050 | Consumer Moving Expense             | 0.00                     | 0.00                                   | 0.00                                               | 74.88                  | 0.00                     | (74.88)                              | 0.00                       | 0.00%           |
| 5482100 | Consumer rent Subsidy               | 9,034.17                 | 9,163.00                               | 128.83                                             | 36,393.20              | 36,652.00                | 258.80                               | 109,966.00                 | 33.09%          |
| 5483000 | Consumer Meds/Med Supplies          | 1,788.01                 | 1,622.00                               | (166.01)                                           | 9,060.10               | 6,488.00                 | (2,572.10)                           | 19,456.00                  | 46.56%          |
| 5483002 | Consumer Lab/Drug Testing           | 0.00                     | 0.00                                   | 0.00                                               | 5.80                   | 0.00                     | (5.80)                               | 0.00                       | 0.00%           |
| 5484000 | Consumer Transportation/Taxi        | 0.00                     | 0.00                                   | 0.00                                               | 240.00                 | 0.00                     | (240.00)                             | 0.00                       | 0.00%           |
| 5484001 | Consumer-Meals                      | 0.00                     | 4.00                                   | 4.00                                               | 0.00                   | 16.00                    | 16.00                                | 49.00                      | 0.00%           |
| 5484003 | Consumer-Other Emerg                | 0.00                     | 1.00                                   | 1.00                                               | 0.00                   | 4.00                     | 4.00                                 | 15.00                      | 0.00%           |
| 5486001 | Consumer-Assistive Technology       | 0.00                     | 642.00                                 | 642.00                                             | 384.35                 | 2,568.00                 | 2,183.65                             | 7,701.00                   | 4.99%           |
| 5488000 | Consumer-Legal                      | 0.00                     | 475.00                                 | 475.00                                             | 15,200.00              | 1,900.00                 | (13,300.00)                          | 5,700.00                   | 266.66%         |
|         | Total Food & Consumer Support       | 20,780.80                | 23,029.00                              | 2,248.20                                           | 96,256.32              | 92,116.00                | (4,140.32)                           | 276,320.00                 | 34.84%          |
|         | Vehicle & Travel Expense            |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5490000 | Employee Private Mileage            | 190.28                   | 2,652.00                               | 2,461.72                                           | 9,308.58               | 10,608.00                | 1,299.42                             | 31,812.00                  | 29.26%          |
| 5491000 | Workshops/Conference Mileage        | 312.22                   | 91.00                                  | (221.22)                                           | 626.45                 | 364.00                   | (262.45)                             | 1,089.00                   | 57.52%          |
| 5500000 | Other Travel Expense                | 0.00                     | 0.00                                   | 0.00                                               | 56.72                  | 0.00                     | (56.72)                              | 0.00                       | 0.00%           |
| 5502001 | Parking                             | 34.00                    | 23.00                                  | (11.00)                                            | (276.00)               | 92.00                    | 368.00                               | 284.00                     | (97.18)%        |
| 5504000 | Miscellaneous Travel Expenses       | 0.00                     | 0.00                                   | 0.00                                               | 20.00                  | 0.00                     | (20.00)                              | 0.00                       | 0.00%           |
| 5511000 | Gasoline/Fuel                       | 8,268.07                 | 8,349.00                               | 80.93                                              | 32,995.38              | 33,396.00                | 400.62                               | 100,196.00                 | 32.93%          |
| 5511001 | Oil, etc                            | 340.89                   | 668.00                                 | 327.11                                             | 3,428.90               | 2,672.00                 | (756.90)                             | 8,000.00                   | 42.86%          |
| 5512000 | Repairs                             | 3,314.43                 | 4,168.00                               | 853.57                                             | 15,414.55              | 16,672.00                | 1,257.45                             | 50,000.00                  | 30.82%          |
| 5512001 | Towing                              | 275.00                   | 259.00                                 | (16.00)                                            | 2,195.00               | 1,036.00                 | (1,159.00)                           | 3,123.00                   | 70.28%          |
| 5513000 | Cleaning                            | 430.00                   | 376.00                                 | (54.00)                                            | 1,980.00               | 1,504.00                 | (476.00)                             | 4,501.00                   | 43.99%          |
| 5513001 | Tires                               | 1,857.78                 | 791.00                                 | (1,066.78)                                         | 2,975.71               | 3,164.00                 | 188.29                               | 9,500.00                   | 31.32%          |
| 5515000 | Registrtration/Inspections          | 40.00                    | 168.00                                 | 128.00                                             | 424.50                 | 672.00                   | 247.50                               | 1,998.00                   | 21.24%          |
| 5516000 | Vehicle Modifications               | 0.00                     | 0.00                                   | 0.00                                               | 9,610.75               | 0.00                     | (9,610.75)                           | 0.00                       | 0.00%           |
| 5516026 | Enterprise Vehicle Lease            | 10,692.15                | 12,225.00                              | 1,532.85                                           | 96,654.30              | 48,900.00                | (47,754.30)                          | 146,676.00                 | 65.89%          |
| 5517000 | Vehicle Equipment                   | 0.00                     | 0.00                                   | 0.00                                               | 41.38                  | 0.00                     | (41.38)                              | 0.00                       | 0.00%           |
| 5517020 | Accident Repairs                    | 0.00                     | 731.00                                 | 731.00                                             | 0.00                   | 2,924.00                 | 2,924.00                             | 8,795.00                   | 0.00%           |
| 5521000 | Food/Lodging-Non-Workshops          | 4,281.86                 | 429.00                                 | (3,852.86)                                         | 4,281.86               | 1,716.00                 | (2,565.86)                           | 5,141.00                   | 83.28%          |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|         |                                          | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|------------------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 5522000 | Workshops/Seminars Food/Lodg...          | 0.00                     | 295.00                                 | 295.00                                             | 22.00                  | 1,180.00                 | 1,158.00                             | 3,527.00                   | 0.62%           |
|         | Total Vehicle & Travel Expense           | 30,036.68                | 31,225.00                              | 1,188.32                                           | 179,760.08             | 124,900.00               | (54,860.08)                          | 374,642.00                 | 47.98%          |
|         | Professional & Consulting Services       |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5532002 | Psych Nurse Practitioner                 | 19,996.55                | 26,867.00                              | 6,870.45                                           | 75,956.20              | 107,468.00               | 31,511.80                            | 322,400.00                 | 23.55%          |
| 5535000 | Evaluations/Assessments                  | 0.00                     | 583.00                                 | 583.00                                             | 1,400.00               | 2,332.00                 | 932.00                               | 7,000.00                   | 20.00%          |
| 5537000 | Other Contractual                        | 0.00                     | 5,518.00                               | 5,518.00                                           | 162,834.93             | 22,074.00                | (140,760.93)                         | 66,211.00                  | 245.93%         |
| 5537001 | Interpreter                              | 86.45                    | 75.00                                  | (11.45)                                            | 278.85                 | 300.00                   | 21.15                                | 910.00                     | 30.64%          |
| 5537002 | COPE-Planning Council                    | 22.40                    | 27.00                                  | 4.60                                               | 96.08                  | 108.00                   | 11.92                                | 325.00                     | 29.56%          |
| 5540000 | Consulting Services                      | 2,337.50                 | 0.00                                   | (2,337.50)                                         | 8,148.50               | 0.00                     | (8,148.50)                           | 0.00                       | 0.00%           |
| 5541001 | Legal-Christian Barton                   | 10,494.67                | 2,029.00                               | (8,465.67)                                         | 17,132.67              | 8,116.00                 | (9,016.67)                           | 24,350.00                  | 70.36%          |
| 5542000 | Audit/Accounting                         | 0.00                     | 2,593.00                               | 2,593.00                                           | 0.00                   | 10,372.00                | 10,372.00                            | 31,125.00                  | 0.00%           |
| 5546000 | REACH-EAP program                        | 0.00                     | 89.00                                  | 89.00                                              | 263.16                 | 356.00                   | 92.84                                | 1,052.00                   | 25.01%          |
|         | Total Professional & Consulting Servi... | 32,937.57                | 37,781.00                              | 4,843.43                                           | 266,110.39             | 151,126.00               | (114,984.39)                         | 453,373.00                 | 58.70%          |
|         | Information Tech Expense                 |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5551000 | Computer Software Expenses/Su...         | 0.00                     | 1,617.00                               | 1,617.00                                           | 21,791.65              | 6,468.00                 | (15,323.65)                          | 19,398.00                  | 112.33%         |
| 5551001 | Computer Hardware Maintenanc...          | 0.00                     | 30.00                                  | 30.00                                              | 0.00                   | 120.00                   | 120.00                               | 359.00                     | 0.00%           |
| 5551002 | Server /Network Software Expen...        | 0.00                     | 1,753.00                               | 1,753.00                                           | 0.00                   | 7,012.00                 | 7,012.00                             | 21,001.00                  | 0.00%           |
| 5553000 | Profiler-Annual Support Mainten...       | 0.00                     | 1,073.00                               | 1,073.00                                           | 14,586.08              | 4,292.00                 | (10,294.08)                          | 12,871.00                  | 113.32%         |
| 5554000 | MIP Annual Software/Support ...          | 0.00                     | 1,070.00                               | 1,070.00                                           | 0.00                   | 4,280.00                 | 4,280.00                             | 12,832.00                  | 0.00%           |
| 5554001 | UKG P/R & H/R Software                   | 0.00                     | 6,653.00                               | 6,653.00                                           | 79,050.80              | 26,612.00                | (52,438.80)                          | 79,811.00                  | 99.04%          |
| 5554004 | Other Software Maintenance Agr...        | 112.09                   | 10,324.00                              | 10,211.91                                          | 27,772.00              | 41,296.00                | 13,524.00                            | 123,878.00                 | 22.41%          |
| 5556000 | Teleconferencing Expense                 | 379.76                   | 400.00                                 | 20.24                                              | 1,419.98               | 1,600.00                 | 180.02                               | 4,800.00                   | 29.58%          |
| 5557004 | Credible EHR Support/Maintenan...        | 13,280.47                | 12,421.00                              | (859.47)                                           | 50,900.57              | 49,684.00                | (1,216.57)                           | 149,052.00                 | 34.14%          |
| 5557005 | Credible Bill Outsourcing-Postage        | 0.00                     | 15,000.00                              | 15,000.00                                          | 0.00                   | 60,000.00                | 60,000.00                            | 180,000.00                 | 0.00%           |
|         | Total Information Tech Expense           | 13,772.32                | 50,341.00                              | 36,568.68                                          | 195,521.08             | 201,364.00               | 5,842.92                             | 604,002.00                 | 32.37%          |
|         | Other Contract Services                  |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5560000 | Other Contract Services                  | 0.00                     | 870.00                                 | 870.00                                             | 750.00                 | 3,480.00                 | 2,730.00                             | 10,416.00                  | 7.20%           |
| 5561001 | Nursing Services                         | 0.00                     | 0.00                                   | 0.00                                               | 91.98                  | 0.00                     | (91.98)                              | 0.00                       | 0.00%           |
| 5563002 | Trizetto-Cons Billing Postage Fees       | 3,083.04                 | 2,202.00                               | (881.04)                                           | 11,440.36              | 8,808.00                 | (2,632.36)                           | 26,427.00                  | 43.29%          |
| 5563004 | Security Services                        | 0.00                     | 249.00                                 | 249.00                                             | 0.00                   | 996.00                   | 996.00                               | 3,000.00                   | 0.00%           |
|         | Total Other Contract Services            | 3,083.04                 | 3,321.00                               | 237.96                                             | 12,282.34              | 13,284.00                | 1,001.66                             | 39,843.00                  | 30.83%          |
|         | Postage & Printing/Duplicating           |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5570000 | Regular Postage                          | 81.62                    | 656.00                                 | 574.38                                             | 1,662.04               | 2,624.00                 | 961.96                               | 7,865.00                   | 21.13%          |
| 5571000 | Consumer Bill Postage-St Register        | 20.95                    | 1,100.00                               | 1,079.05                                           | 20.95                  | 4,400.00                 | 4,379.05                             | 13,200.00                  | 0.15%           |
| 5580000 | Duplicating/Printing                     | 50.00                    | 83.00                                  | 33.00                                              | 118.45                 | 332.00                   | 213.55                               | 1,000.00                   | 11.84%          |
|         | Total Postage & Printing/Duplicating     | 152.57                   | 1,839.00                               | 1,686.43                                           | 1,801.44               | 7,356.00                 | 5,554.56                             | 22,065.00                  | 8.16%           |
|         | Insurances                               |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5596000 | Facility Insurance-VACO                  | 0.00                     | 1,291.00                               | 1,291.00                                           | 15,415.09              | 5,164.00                 | (10,251.09)                          | 15,502.00                  | 99.43%          |
| 5597000 | Vehicle Insurance-VACO                   | 0.00                     | 4,948.00                               | 4,948.00                                           | 59,982.00              | 19,792.00                | (40,190.00)                          | 59,385.00                  | 101.00%         |
| 5598000 | Professional Liability Insurance-...     | 0.00                     | 526.00                                 | 526.00                                             | 6,461.00               | 2,104.00                 | (4,357.00)                           | 6,299.00                   | 102.57%         |

**Middle Peninsula Northern Neck Community Services Board**  
Statement of Revenues and Expenditures - whole house - Unposted Transactions Included In Report  
From 10/1/2024 Through 10/31/2024

|         |                                | Current Period<br>Actual | Current Period<br>Budget -<br>Original | Current Period<br>Budget<br>Variance -<br>Original | Current Year<br>Actual | YTD Budget -<br>Original | YTD Budget<br>Variance -<br>Original | Total Budget -<br>Original | Percent<br>Used |
|---------|--------------------------------|--------------------------|----------------------------------------|----------------------------------------------------|------------------------|--------------------------|--------------------------------------|----------------------------|-----------------|
| 5598001 | Medical Malpractice-VA Risk    | 0.00                     | 974.00                                 | 974.00                                             | 0.00                   | 3,896.00                 | 3,896.00                             | 11,688.00                  | 0.00%           |
| 5598002 | General Liability-VACO         | 0.00                     | 1,900.00                               | 1,900.00                                           | 20,361.00              | 7,600.00                 | (12,761.00)                          | 22,781.00                  | 89.37%          |
|         | Total Insurances               | 0.00                     | 9,639.00                               | 9,639.00                                           | 102,219.09             | 38,556.00                | (63,663.09)                          | 115,655.00                 | 88.38%          |
|         | Miscellaneous Expense          |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5598003 | Cyber Crime Insurance VACO     | 0.00                     | 1,064.00                               | 1,064.00                                           | 12,750.00              | 4,256.00                 | (8,494.00)                           | 12,754.00                  | 99.96%          |
| 5900000 | Other Miscellaneous Expense    | 50,547.69                | 8,281.00                               | (42,266.69)                                        | 542,606.98             | 33,126.00                | (509,480.98)                         | 99,350.00                  | 546.15%         |
| 5901000 | Records Destruction            | 848.11                   | 821.00                                 | (27.11)                                            | 3,112.34               | 3,284.00                 | 171.66                               | 9,838.00                   | 31.63%          |
| 5901001 | Records Retention              | 3,384.00                 | 1,111.00                               | (2,273.00)                                         | 6,669.52               | 4,444.00                 | (2,225.52)                           | 13,344.00                  | 49.98%          |
| 5901600 | Donation Expense               | 0.00                     | 42.00                                  | 42.00                                              | 0.00                   | 168.00                   | 168.00                               | 501.00                     | 0.00%           |
| 5902100 | Educa Promotion/Advertising    | 0.00                     | 9,514.00                               | 9,514.00                                           | 87,099.00              | 38,056.00                | (49,043.00)                          | 114,167.00                 | 76.29%          |
| 5902300 | Match In Kind Expense          | 0.00                     | 0.00                                   | 0.00                                               | 1,041.60               | 0.00                     | (1,041.60)                           | 0.00                       | 0.00%           |
| 5902400 | Grant Recovered Cost           | 187.00                   | (4,428.00)                             | (4,615.00)                                         | 900.92                 | (17,712.00)              | (18,612.92)                          | (53,145.00)                | (1.69)%         |
| 5910000 | Advertising                    | 0.00                     | 25.00                                  | 25.00                                              | 500.00                 | 100.00                   | (400.00)                             | 300.00                     | 166.66%         |
| 5910050 | Marketing-Referral Development | 939.35                   | 208.00                                 | (731.35)                                           | 1,426.20               | 832.00                   | (594.20)                             | 2,486.00                   | 57.36%          |
| 5990001 | Bank CC Charges/Stop Pmt       | 619.26                   | 449.00                                 | (170.26)                                           | 2,516.78               | 1,796.00                 | (720.78)                             | 5,390.00                   | 46.69%          |
|         | Total Miscellaneous Expense    | 56,525.41                | 17,087.00                              | (39,438.41)                                        | 658,623.34             | 68,350.00                | (590,273.34)                         | 204,985.00                 | 321.30%         |
|         | Allocated Costs                |                          |                                        |                                                    |                        |                          |                                      |                            |                 |
| 5605000 | Admin-Allocated Costs          | 269,310.00               | 269,312.00                             | 2.00                                               | 1,077,244.00           | 1,077,248.00             | 4.00                                 | 3,231,723.00               | 33.33%          |
| 5606000 | MH Admin.-Allocated Costs      | 95,181.83                | 95,183.00                              | 1.17                                               | 380,729.66             | 380,732.00               | 2.34                                 | 1,142,182.00               | 33.33%          |
| 5607000 | SA Admin.-Allocated Costs      | 44,688.08                | 44,688.00                              | (0.08)                                             | 178,752.15             | 178,752.00               | (0.15)                               | 536,257.00                 | 33.33%          |
| 5608000 | ID Admin- Allocated Costs      | 44,597.17                | 44,596.00                              | (1.17)                                             | 178,386.32             | 178,384.00               | (2.32)                               | 535,166.00                 | 33.33%          |
| 5609000 | Youth-Allocated Costs          | 44,390.58                | 44,390.00                              | (0.58)                                             | 177,561.17             | 177,560.00               | (1.17)                               | 532,687.00                 | 33.33%          |
| 5609200 | Comm Based-Allocated Costs     | 25,161.25                | 25,160.00                              | (1.25)                                             | 100,642.50             | 100,640.00               | (2.50)                               | 301,935.00                 | 33.33%          |
|         | Total Allocated Costs          | 523,328.91               | 523,329.00                             | 0.09                                               | 2,093,315.80           | 2,093,316.00             | 0.20                                 | 6,279,950.00               | 33.33%          |
|         | Total Expenses                 | 2,490,966.40             | 2,609,921.00                           | 118,954.60                                         | 11,090,786.96          | 10,439,703.00            | (651,083.96)                         | 31,318,045.00              | 35.41%          |
|         | Net Profit/Loss                | (164,733.92)             | (75.00)                                | (164,658.92)                                       | 859,542.38             | (319.00)                 | 859,861.38                           | 45.00                      | ...,094.14%     |

**October 15, 2024**

The Middle Peninsula Northern Neck Behavioral Health Board of Directors held a meeting on October 15, 2024 at the Essex Counseling Center in Tappahannock, Virginia.

**BOARD MEMBERS PRESENT**

|                  |               |
|------------------|---------------|
| Kathryn Knoeller | Jay Mitchell  |
| Antenette Stokes | David Parr    |
| Alice Coates     | Rosalyn Trent |
| Pratt Haynie     | Edith Turner  |
| Jim Jackson      | Tiffany Webb  |
| Betsy Liljeberg  |               |

**STAFF PRESENT**

Melissa DeVault, Executive Director  
Amanda Campagnola, Deputy Executive Director  
Joanne Brown, Director, Clinical Services  
Erich Campbell, Director, IT – ZOOM  
Anne Davis, Residential Supervisor  
Alicia Dillon, Director, Developmental Services  
Emily Eanes, Director, Youth and Family Services  
Nathan Floyd, Network Analyst  
Katie Gilman, ACT MH Generalist - ZOOM  
Ken Hickman, Director, Finance  
Jessica Horton, ACT Team Lead  
Val Iovino, SUD Supervisor  
Larry Kight, Director, Operations - ZOOM  
Karen McCoy, SR Administrative Assistant - ZOOM  
Melissa O'Donnell, ACT SA Specialist  
Kelly Shifflett, Clinician II - SUD  
Gail Slaughter, Sr. Executive Assistant  
Brenda Taylor, SR Administrative Assistant - ZOOM  
Jessica Thrift, SUD Team Lead  
Perryann Whitehurst, Executive Assistant  
Linda Williams, HR Benefits Coordinator - ZOOM

Ms. Knoeller called the meeting to order. A quorum was present.

**Guests** – There were no guests in attendance.

**Public Comment** - There were no public comments.

**Minutes** - Mr. Mitchell moved approval of the minutes from the August 20, 2024 Board meeting. Ms. Turner seconded the motion, which passed unanimously.

**Agenda Addition** – Dr. Stokes moved that the Executive Session be moved up on the agenda to after the presentation. Mr. Haynie seconded the motion, which passed unanimously.

**ACT Presentation** – Amanda Campagnola and Jessica Horton

Ms. Campagnola explained that ACT started in 1970 as part of deinstitutionalization. It is an evidence based program.

Ms. Horton said that ACT helps with medications, activities of daily living, work related services, supportive counseling, social skill teaching, and peer counseling.

**EXECUTIVE SESSION** – Dr. Stokes moved the Board go into Executive Session as provided for by the Code of Virginia Section 2.2-3711 (A) (1), discussion or consideration of personnel matters and Section 2.2-3711 (3), discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Ms. Trent seconded the motion, which passed unanimously.

The Board returned to open session. A roll call vote was taken to certify that only such business as identified in the motion to convene the Executive Session was discussed: Ms. Knoeller, aye; Dr. Stokes, aye; Ms. Coates, aye; Mr. Haynie, aye; Ms. Liljeberg, aye; Mr. Mitchell, aye; Mr. Parr, aye; Ms. Trent, aye; Ms. Turner, aye, Mr. Jackson, aye; and Ms. Webb, aye.

Dr. Stokes moved that the full Board honor the Executive Director's contract as written. Mr. Mitchell seconded the motion, which passed unanimously. The question was asked if there was a timeline. Ms. DeVault said no. Dr. Stokes moved that the motion be amended – that the motion be tabled until the next meeting. Ms. Webb seconded the motion, which passed unanimously.

### **Executive Director's Report**

*Tax Relief* - Middlesex County approved tax relief for the current year, all years to follow, and refunded taxes paid for the three previous years. Lancaster County has also approved tax relief, effective January 1, 2024.

**Appoint Nominating Committee** – Ms. Liljeberg and Mr. Parr volunteered to serve on the Nominating Committee. Ms. Knoeller will contact the Board members who had left the meeting to see if they are interested in serving on the committee.

### **DEI Update – Emily Eanes**

The DEI Committee has been working on a committee name change. The top 3 suggestions will be sent out to staff for a vote.

Over 100 pounds of food was collected during the food drive.

The Committee is preparing for the Festival of Trees.

The Committee wants to hold a Middle Peninsula and Northern Neck Resource Fair.

Julie Isaksen and Charese Haynes are participating in a NAACP Resource Fair.

**Finance Committee** - The Finance Committee had met, however, a quorum was not present. No action could be taken on write offs or county budget requests.

*Requested Counties % Increase in Chapter X Funding for FY 26* – Mr. Hickman explained that the Department of Behavioral Health and Developmental Services requires a 10% local match of funds. In order to meet this match, counties would need to increase their contribution to Middle Peninsula Northern Neck Behavioral Health by 10.8%. After discussion, Dr. Stokes moved requesting a 10.8% increase from the counties. Mr. Jackson seconded the motion, which passed unanimously.

*Accounts Receivable Write Offs for Period 7-1-21 /6-30-22* – Mr. Hickman said that write offs are made up of 2 parts – insurance claims and self pay. After discussion, Mr. Parr moved approval of writing off \$62,963 for the period of July 1, 2021 through June 30, 2022. Mr. Jackson seconded the motion, which passed unanimously.

**Program Committee** – The Program Committee had not met.

**By Laws Committee** – The By Laws Committee had not met.

**Community Advocacy Committee** – The Community Advocacy Committee had not met.

**Human Resources Committee** – The Human Resources Committee had not met.

**Facilities Committee** – The Facilities Committee had not met. Mr. Kight reported that a vendor had been chosen for the ECC HVAC. The cost will be about half of what was expected. The installation should be completed sooner than expected.

## **Other**

Dr. Stokes said that it was important for the staff and everyone to know that the Board truly cares about this agency and wants the agency to move forward.

*Strategic Plan* – Ms. Coates asked about the progress of the strategic plan. Ms. DeVault said that a retreat is being scheduled to work on the strategic plan.

*ACT* – In lieu of starting another ACT program, Skill Building has been recruiting to fill positions.

Gail Slaughter  
Recorder

**November 18, 2024**

The Middle Peninsula Northern Neck Behavioral Health Board of Directors held a meeting on November 18, 2024 at the Essex Counseling Center in Tappahannock, Virginia.

**BOARD MEMBERS PRESENT**

|                    |                   |
|--------------------|-------------------|
| Kathryn Knoeller   | Jay Mitchell      |
| Antenette Stokes   | David Parr - ZOOM |
| Alice Coates       | Rosalyn Trent     |
| Pratt Haynie       | Edith Turner      |
| Jim Jackson – ZOOM | Tiffany Webb      |
| Betsy Liljeberg    |                   |

**STAFF PRESENT**

Melissa DeVault, Executive Director  
Amanda Campagnola, Deputy Executive Director – ZOOM  
Kristen Beech, Director, QA - ZOOM  
Erich Campbell, Director, IT  
Jessica Horton, ACT Team Lead - ZOOM  
Gail Slaughter, Sr. Executive Assistant  
Sylvia Smith, Data Management Specialist- ZOOM  
Alex Tuttle, Administrative Assistant - ZOOM  
Perryann Whitehurst, Executive Assistant

Ms. Knoeller called the meeting to order. A quorum was present.

**Guests** – There were no guests in attendance.

**Public Comment** – There were no public comments.

**Executive Session** – Mr. Mitchell moved that the Board go into Executive Session as provided for by the Code of Virginia, Section 2.2-3711 (A) (1), for the discussion or consideration of personnel matters. Mr. Haynie seconded the motion, which passed unanimously

The Board returned to open session. A roll call vote was taken to certify that only such business as identified in the motion to convene the Executive Session was discussed: Ms. Knoeller, aye; Dr. Stokes, aye; Mr. Mitchell, aye; Ms. Liljeberg, aye; Mr. Haynie, aye; Ms. Trent, aye; and Ms. Coates, aye.

Mr. Mitchell moved approval of allocating \$7,000 for relocation expenses. Ms. Liljeberg seconded the motion, which passed unanimously.

**Other** – Mr. Parr, Ms. Liljeberg, and Ms. Knoeller are serving on the Nominating Committee. A slate of officers will be presented and voted on at the December 17 Board meeting.

**Adjourn** – There being no further business, the meeting adjourned.

Gail Slaughter  
Recorder

| MPNN PREVENTION, HEALTH & WELLNESS DIVISION FY2025              |       |       |       |        |      |      |      |       |      |      |       |       |
|-----------------------------------------------------------------|-------|-------|-------|--------|------|------|------|-------|------|------|-------|-------|
| NUMBER OF SERVICES PROVIDED - MONTH OF: OCTOBER & NOVEMBER 2024 |       |       |       |        |      |      |      |       |      |      |       |       |
| SERVICES                                                        | ESSEX | GLOUC | K & Q | K WILL | LANC | MATH | MIDD | NORTH | RICH | WEST | OTHER | TOTAL |
| School-Based Wellness Strategies                                |       |       |       |        |      |      |      |       |      |      |       |       |
| Botvin LifeSkills Training Program                              |       | 26    | 13    |        | 16   |      |      | 40    |      |      |       | 95    |
| TOTAL                                                           |       | 26    | 13    |        | 16   |      |      | 40    |      |      |       | 95    |
| Family Wellness Strategies:                                     |       |       |       |        |      |      |      |       |      |      |       |       |
| Group-Based Nurturing Parenting                                 |       | 15    |       |        |      |      |      |       |      |      |       | 15    |
| Children First Program                                          |       | 2     |       |        |      |      |      |       |      |      |       | 2     |
| TOTAL                                                           |       | 17    |       |        |      |      |      |       |      |      |       | 17    |
| Community Wellness Strategies:                                  |       |       |       |        |      |      |      |       |      |      |       |       |
| YMHFA                                                           |       |       |       |        |      |      |      |       |      | 1    |       | 1     |
| QPR                                                             |       | 1     |       |        |      |      |      |       |      |      |       | 1     |
| ACE                                                             |       | 1     |       |        |      |      |      |       |      |      |       | 1     |
| REVIVE Training                                                 |       | 1     |       |        |      |      |      |       |      |      |       | 1     |
| Walk for a New Day, Suicide prevention                          |       | 1     |       |        |      |      |      |       |      |      |       | 1     |
| Health/Resource Fairs /Drug Take Back Days                      |       | 3     | 2     | 2      |      |      |      | 2     | 1    | 1    |       | 11    |
| TOTAL                                                           |       | 7     | 2     | 2      |      |      |      | 2     | 1    | 2    |       | 16    |
| Tobacco Merchant Education Strategies:                          |       |       |       |        |      |      |      |       |      |      |       |       |
| Counter Tools                                                   | 5     |       | 4     |        | 2    |      |      | 12    |      |      |       | 23    |
| Gambling Merchant Education                                     | 2     |       | 2     |        | 2    |      |      | 7     |      |      |       | 13    |
| TOTAL                                                           | 7     |       | 6     |        | 4    |      |      | 19    |      |      |       | 36    |
| GRAND TOTAL                                                     | 7     | 50    | 21    | 2      | 20   |      |      | 61    | 1    | 2    |       | 164   |

## MPNN PREVENTION, HEALTH & WELLNESS DIVISION FY 2025

### NUMBER OF INDIVIDUALS SERVED - MONTH OF: OCTOBER & NOVEMBER 2024

| <b>PARTICIPANTS</b>                           | <b>ESSEX</b> | <b>GLOUC</b> | <b>K &amp; Q</b> | <b>K WILL</b> | <b>LANC</b> | <b>MATH</b> | <b>MIDD</b> | <b>NORTH</b> | <b>RICH</b> | <b>WEST</b> | <b>OTHER</b> | <b>TOTAL</b> |
|-----------------------------------------------|--------------|--------------|------------------|---------------|-------------|-------------|-------------|--------------|-------------|-------------|--------------|--------------|
| <b>School-Based Wellness Strategies</b>       |              |              |                  |               |             |             |             |              |             |             |              |              |
| Botvin LifeSkills Training Program            |              | 274          | 90               |               | 120         |             |             | 198          |             |             |              | 682          |
| <b>TOTAL</b>                                  |              | <b>274</b>   | <b>90</b>        |               | <b>120</b>  |             |             | <b>198</b>   |             |             |              | <b>682</b>   |
| <b>Family Wellness Strategies:</b>            |              |              |                  |               |             |             |             |              |             |             |              |              |
| Group-Based Nurturing Parenting               |              | 1            | 2                |               |             |             |             |              | 1           |             | 1            | 5            |
| Children First Program                        |              | 2            |                  |               |             | 2           |             |              |             |             | 1            | 5            |
| <b>TOTAL</b>                                  |              | <b>3</b>     | <b>2</b>         |               |             | <b>2</b>    |             |              | <b>1</b>    |             | <b>1</b>     | <b>10</b>    |
| <b>Community Wellness Strategies:</b>         |              |              |                  |               |             |             |             |              |             |             |              |              |
| YMHFA                                         |              | 3            |                  |               |             |             |             |              |             |             |              | 3            |
| QPR                                           |              | 8            |                  |               |             |             |             |              |             |             |              | 8            |
| ACE                                           | 1            |              |                  |               |             |             | 1           |              |             |             | 1            | 3            |
| REVIVE Training                               | 2            | 2            | 1                | 1             |             |             | 1           | 1            |             | 1           | 1            | 10           |
| Walk for a New Day, Suicide prevention        | 13           | 74           | 11               | 6             | 11          | 4           | 12          | 5            | 5           |             | 9            | 150          |
| Health/Resource Fairs /Drug Take Back Days    |              | 264          | 63               | 92            |             |             |             | 464          | 21          | 213         |              | 1117         |
| <b>TOTAL</b>                                  | <b>16</b>    | <b>351</b>   | <b>75</b>        | <b>99</b>     | <b>11</b>   | <b>4</b>    | <b>14</b>   | <b>470</b>   | <b>26</b>   | <b>214</b>  | <b>11</b>    | <b>1291</b>  |
| <b>Tobacco Merchant Education Strategies:</b> |              |              |                  |               |             |             |             |              |             |             |              |              |
| Counter Tools                                 | 5            |              | 4                |               | 2           |             |             | 12           |             |             |              | 23           |
| Gambling Merchant Education                   | 2            |              | 2                |               | 2           |             |             | 7            |             |             |              | 13           |
| <b>TOTAL</b>                                  | <b>7</b>     |              | <b>6</b>         |               | <b>4</b>    |             |             | <b>19</b>    |             |             |              | <b>36</b>    |
| <b>GRAND TOTAL</b>                            | <b>23</b>    | <b>628</b>   | <b>173</b>       | <b>99</b>     | <b>135</b>  | <b>6</b>    | <b>14</b>   | <b>687</b>   | <b>27</b>   | <b>214</b>  | <b>12</b>    | <b>2019</b>  |

| MPNN PREVENTION, HEALTH & WELLNESS DIVISION FY 2025                                   |        |         |        |        |        |       |        |        |        |        |       |         |
|---------------------------------------------------------------------------------------|--------|---------|--------|--------|--------|-------|--------|--------|--------|--------|-------|---------|
| MEDIA CAMPAIGN & INFORMATION DISSEMINATION CAMPAIGN MONTH OF: OCTOBER & NOVEMBER 2024 |        |         |        |        |        |       |        |        |        |        |       |         |
| Impressions & Outreach Materials                                                      | ESSEX  | GLOUC   | K & Q  | K WILL | LANC   | MATH  | MIDD   | NORTH  | RICH   | WEST   | Other | TOTAL   |
| Opioid Prevention Program:                                                            |        |         |        |        |        |       |        |        |        |        |       |         |
| Billboards                                                                            | 17,546 |         |        |        |        |       |        |        |        |        |       | 17,546  |
| Bus Campaigns                                                                         |        | 105,764 |        |        | 21,206 |       |        |        |        |        |       | 126,970 |
| Cinema Ads                                                                            |        | 40,000  |        |        |        |       |        |        |        |        |       | 40,000  |
| Cox Cable TV Campaign SOR                                                             | 28,750 | 28,750  | 28,750 | 28,750 | 28750  | 28750 | 28750  | 28750  | 28,750 | 28,750 |       | 287,500 |
| Medicine Lock Boxes                                                                   |        | 68      | 35     | 30     |        | 4     | 4      | 24     | 16     | 20     |       | 201     |
| Medicine Deactivation Pouches                                                         |        | 68      | 30     | 77     |        | 4     | 3      | 35     | 20     | 4      | 10    | 251     |
| Presription Rack Card                                                                 | 4      | 79      | 40     | 80     | 4      | 6     | 9      | 86     | 72     | 34     |       | 414     |
| Educational Resources                                                                 | 32     | 507     | 184    | 149    | 19     | 24    | 40     | 80     | 88     | 96     | 5     | 1224    |
| Substance Misuse Awareness packet                                                     |        | 73      |        |        |        |       |        | 11     |        |        |       | 84      |
| Parent/Teen Ask,Talk,Listen packet                                                    |        | 6       | 10     |        |        |       |        | 4      |        | 5      |       | 25      |
|                                                                                       |        |         |        |        |        |       |        |        |        |        |       |         |
| Suicide Prevention Programs:                                                          |        |         |        |        |        |       |        |        |        |        |       |         |
| Medicine Lock Boxes                                                                   | 4      | 11      | 5      | 8      | 4      | 2     | 5      | 2      | 6      | 3      |       | 46      |
| Medicine Deactivation Pouches                                                         |        | 43      |        |        |        |       |        |        |        |        |       | 43      |
| Gun Locks                                                                             | 1      | 18      | 2      | 17     | 1      | 1     | 1      | 20     |        | 9      |       | 69      |
| Billboards                                                                            | 17,546 |         |        | 17,377 |        |       | 10,625 |        | 9,023  |        |       | 37,025  |
| Bus Campaign "Lock & Talk"                                                            |        | 105,764 |        |        |        |       |        | 20,756 |        |        |       | 126,520 |
| Cinema Ads                                                                            |        | 40,000  |        |        |        |       |        |        |        |        |       | 40,000  |
| LOCK & Talk brochures                                                                 |        | 10      |        | 10     |        |       |        | 36     | 5      | 9      |       | 70      |
| Educational Material                                                                  | 6      | 160     | 12     | 22     | 3      | 6     | 6      | 11     | 9      | 12     |       | 241     |
| Suicide Prevention Walk Library Display                                               |        | 322     |        |        |        |       |        |        |        |        |       | 322     |
| "Feelings" Activity books                                                             | 2      | 32      |        |        |        |       | 2      | 14     |        | 14     |       | 64      |
|                                                                                       |        |         |        |        |        |       |        |        |        |        |       |         |
| Marijuana Prevention Program:                                                         |        |         |        |        |        |       |        |        |        |        |       |         |
| Bus Campaigns                                                                         |        |         |        | 34,754 |        |       |        |        |        |        |       | 34,754  |
| Billboards                                                                            |        | 105,768 | 14,050 |        |        |       |        |        |        |        |       | 119,818 |
| Cinema Ad                                                                             |        | 40,000  |        |        |        |       |        |        |        |        |       | 40,000  |
| TV Ad                                                                                 |        | 175,000 |        |        |        |       |        |        |        |        |       | 175,000 |
|                                                                                       |        |         |        |        |        |       |        |        |        |        |       |         |
| Gambling Prevention Program:                                                          |        |         |        |        |        |       |        |        |        |        |       |         |
| Cinema Ad                                                                             |        |         |        | 34,754 |        |       |        |        |        |        |       | 34,754  |
| Billboards                                                                            |        | 40,000  |        |        |        |       |        |        |        |        |       | 40,000  |
| Be A Winner Bus Campaigns                                                             |        | 105,768 |        |        | 21,206 |       |        |        |        | 36,426 |       | 163,400 |



# MIDDLE PENINSULA NORTHERN NECK BEHAVIORAL HEALTH

**“Promoting Well-Being...One Individual, One Family, One Community at a time”**

[www.mpnncsb.org](http://www.mpnncsb.org)

ESSEX GLOUCESTER KING & QUEEN KING WILLIAM LANCASTER MATHEWS MIDDLESEX NORTHUMBERLAND RICHMOND WESTMORELAND

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## Developmental Services Board Report

October and November 2024

**Strategic objective #1:** *To establish operational efficiencies within the organization in order to best meet the needs of program participants and staff, remain responsive to the marketplace, and promote and enhance our values while remaining financially responsible.*

- Support Coordination
  - Support Coordination continues to bill at or above 97% monthly.
- Programs
  - All group homes are licensed 4 beds.
  - Taking referrals for Supported Living and In-Home Supports.

**Strategic objective #2:** *To establish MP-NN CSB as an employer of choice and invest in our staff to ensure that we recruit, develop, and retain a skilled and diverse workforce committed to achieving our mission.*

- Support Coordination
  - Support Coordination Supervisor continues to meet with the SCs regularly in groups and individually
- Programs
  - The Program Manager continues monthly training with the House Managers to ensure increased quality of supports. The House Managers have monthly staff meetings.

**Strategic objective #3:** *To diversify revenue sources and improve financial performance of service lines to ensure MP-NN CSB's financial sustainability.*

- Support Coordination
  - Support Coordination continues to bill at or above 97% monthly while maintaining compliance with service requirements.
- Programs
  - Residential programs continue to struggle with staff; managers and program manager are working shifts.

**Strategic objective #4:** *To establish MP-NN CSB as a Center of Excellence for providing person-centered, integrated health care services and supports to underserved communities and individuals with serious behavioral health and/or developmental disabilities.*

- Support Coordination
  - SCQR Review is completed
- Programs
  - Licensing audit for group residential, in-home supports, and supportive living is completed

MPNN BH  
Intellectual Disability/Developmental Disability Services  
390 Virginia Street, Urbanna, VA 23175  
PO Box 40, Saluda, VA 23149  
Ph: 804.758.4855  
Fax: 804.758.5840



**Community Resource Fair, Spooky Edition, Heathsville, 10/26/24**



**Colonial Beach National Night Out, 10/29/24**



Counter Tools sticker placed in The Market Place, St. Stephen's Place

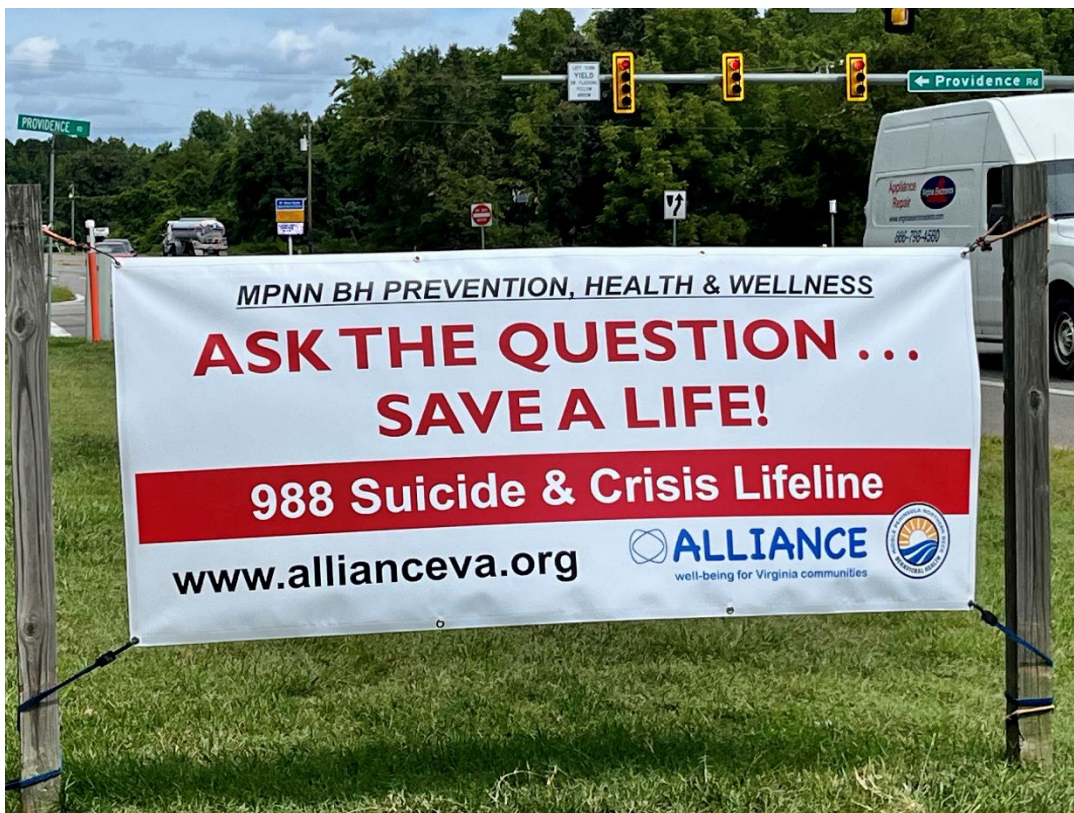


King & Queen Town Hall

## MARQUEES – SUICIDE PREVENTION 2024



## BANNER – SUICIDE PREVENTION WALK CORNER 17<sup>TH</sup> & PROVIDENCE, GLOUCESTER



## SUICIDE PREVENTION WALK 11/9/24 - GLOUCESTER



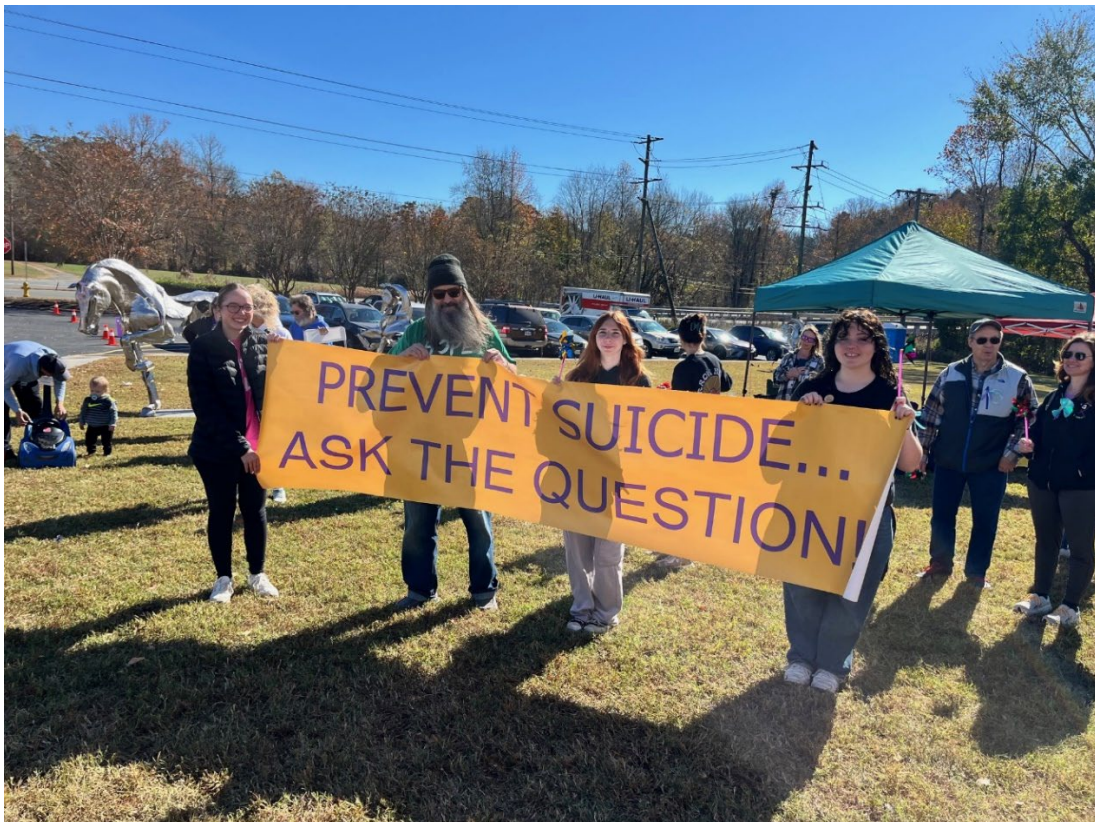
**Cheryl Matteo-Kerney, M.Ed., ICPS, Director, MPNN BH Prevention, Health & Wellness**



**Keynote Speaker: Charles R. Walsh, Jr., LCSW; Retired Executive Director of the MPNN CSB/BH**



Christopher Lands, Student, Gloucester High School & C.E.R.T. Volunteer









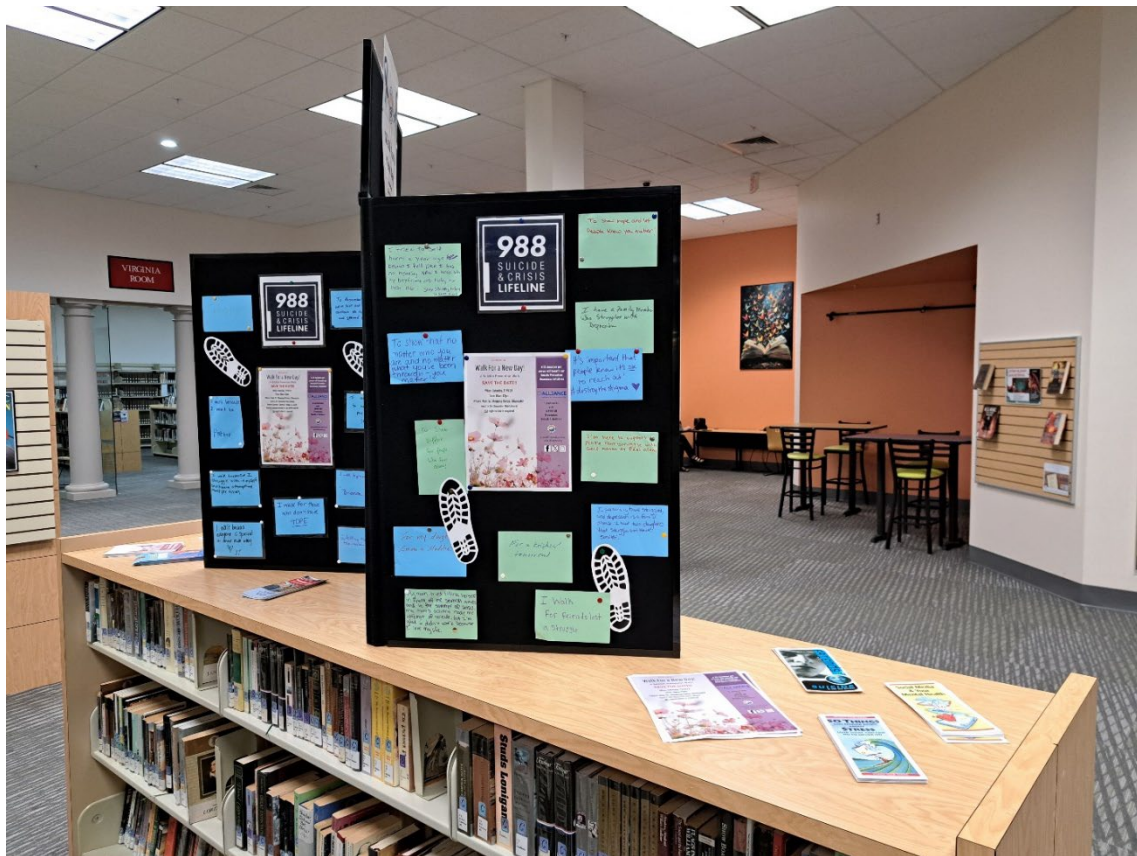




**WALK FOR A NEW DAY! 11/9/24 - GLOUCESTER**



**Gaming/Gambling Media Bus Campaign, Gloucester County**



**Walk for a New Day Library Display, Gloucester County 11.1.24**



**SOR Media Bus Campaign, Gloucester County**

## ***Prevention, Health and Wellness Division***

### ***“Promoting Health and Well-Being through Evidence-Based Prevention”***

***October & November 2024 Board Report***

***Submitted by***

***Cheryl Matteo-Kerney, M.Ed. ICPS, Director***

### ***Division Highlights***



The MPNN BH Prevention, Health and Wellness Division provided 164 Evidence-Based Prevention Services and served 2,019 people in October and November.

The MPNN BH Prevention, Health and Wellness Division implemented their *10<sup>th</sup> Annual Suicide Prevention Walk: Walk for a New Day* on Saturday, November 9<sup>th</sup>. A broad range of Community Partners, Community Vendors, Businesses and BH Staff and their Families contributed to making our Walk a great success.

### ***School-Based Prevention Wellness Strategies***

The MPNN BH Prevention, Health and Wellness Division is implementing the Evidence-Based Best Practice *Botvin LifeSkills Training Program* (LST) in Middle Schools throughout the MPNN Region. Through continued grant from the Virginia Foundation for Healthy Youth, our organization is providing a premier and proven 15-Week Evidence-Based *Skills and Knowledge* focused program for youth in a pivotal moment in their *social and emotional development*.

The MPNN BH Prevention, Health and Wellness Division served a total of 341 6<sup>th</sup> Grade Students in the multi-session LST Program in King and Queen, Lancaster, and Northumberland Counties in October and November.

### ***Family Wellness Prevention Strategies***

The 15-Week Evidence-Based Nurturing Parenting Program Classes continued in October and November. A total of five parents attended classes, two parents successfully completed the Program.

Children First Classes for families experiencing transitions through separation and divorce continued in October and November. A total of five parents completed this class in October and November.

### ***Community-Based Prevention Wellness Strategies***

The MPNN BH Prevention, Health & Wellness Division is promoting community education and awareness through a broad range of media campaigns reaching all MPNN Communities. Below is a list of Media Campaigns that were promoted, and resources that were distributed in October and November:

- ✚ “Gone...” This Evidence-Based Opioid Misuse Prevention Bus Media Campaign Strategy continues throughout Gloucester & Lancaster Counties, on five buses, reaching Adult Pop. 63,487.
- ✚ “Gone” This Evidence-Based Opioid Misuse Prevention Billboard Media Campaign Strategy begins in October and continues through November on RT 3/360 Tappahannock, Essex County, reaching Adult Pop. 8,773.
- ✚ The Opioid Misuse Prevention Cinema Media Campaign continued through October, ending in mid-November, at York River Crossing Theater, Gloucester County with 5,000 weekly views
- ✚ Opioid Awareness Cable TV Campaign continued through the months of October & November with 287,500 showings.
- ✚ *Medicine Lock Boxes and educational materials* were provided to King William High School Clinic, King & Queen Department of Social Services for families, Bay Transit employees, Warsaw, Richmond County.
- ✚ *Medicine Lock Boxes, Disposal Pouches, and Educational Materials* were distributed at the following Community Events:

1) Petsworth Elementary Care Fair, Gloucester, 120 People Served, 2) Northumberland DSS- 2024 Annual Community Resource Fair, Spooky Edition, Northumberland – 440 people served, 3) Colonial Beach National Night Out, Westmoreland – 213 people served, 4) Town Hall, Hamilton-Holmes, King William – 50 people served

- ✚ *Drug Take Back Day Events* were implemented in multiple counties throughout the MPNN Region:  
Gloucester-Walmart, Gloucester-Kroger, King William-Food Lion, King & Queen-Upper County, King & Queen-Lower County, West Point Police-Station, Richmond County-Sheriff’s Office and Northumberland Sheriff’s Office

#### ***Drug Take Back Day Partners:***

Gloucester Sheriff’s Office  
Riverside Hospital  
King & Queen Sheriff’s Office  
King William Sheriff’s Office  
Northumberland Sheriff’s Office  
Richmond County Sheriff’s Office  
West Point Police Dept.

### **Community Resource Fair, Spooky Edition 10/26/24**

**440 People Participated**

Event to disseminate information to the community regarding services and resources available to them. There were 250 children and 190 adults in attendance. A total of 37 vendors participated in the event with the help of 120 vendor participants. Children and adults within the community enjoyed a day of fellowship, fun and learning!

### **Colonial Beach National Night Out 10/29/24**

**213 People Participated**

This is an annual event that usually takes place on the first Tuesday of August each year. Executive Director Matt A. Peskin introduced National Night Out, also known as 'America's Night Out Against Crime,' and the first event was introduced early in 1984 - with the event culminating on the first Tuesday in August.

That first year, 400 communities in 23 states participated and that number has grown steadily through the years. In 2007, 35.4 million people in 11,310 communities from all 50 states, U.S. territories, Canadian cities, and military bases worldwide took part.

The traditional 'lights on' and front porch vigils remain a part of the activities which now also include block parties, cookouts, parades, visits from police, festivals, neighborhood walks, safety fairs, contests, rallies and meetings.

It's a great way for the community to band together, form partnerships with law enforcement and help make their neighborhoods a safer place for all. It's been proven to be an effective, inexpensive and enjoyable program, as well as a time to celebrate safety and crime prevention successes, and to expand and strengthen programs for the next 364 days.

### ***Mental Health Wellness and Suicide Prevention Strategies***

The Prevention, Health and Wellness Division sponsors a wide range of diverse Prevention Media messaging through Billboards (Richmond, Gloucester, Westmoreland), Buses (Gloucester & Northumberland), Cinema, Cable TV and Streaming, and Social Media. This comprehensive Media coverage enables us to promote key Prevention messages throughout the MPNN Region. The following Media Campaigns were implemented in October and November:

-  The Evidence-Based Lock and Talk-Suicide Prevention Media Bus Campaign Strategy continues with two buses in October and November in Gloucester and Northumberland Counties, reaching a combined Adult Pop. of 63,262.
-  The Evidence-Based Billboard Lock and Talk-Suicide Prevention Media Campaign Strategy runs from October through November on John Clayton Hwy, Gloucester County, reaching Adult Pop. of 52,884
-  The Evidence-Based Billboard Lock and Talk-Suicide Prevention Media Campaign Strategy began in November on RT 205 in Colonial Beach, Westmoreland County, reaching Adult Pop. 15,112.
-  The Evidence-Based Suicide Prevention Cinema Media Campaign Strategy continued throughout October and wrapping up in November at the York River Crossing Theater, Gloucester County with 5,000 weekly views.

- ✚ The Evidence-Based Billboard Lock and Talk-Suicide Prevention Media Campaign Strategy continued throughout October on RT 360, Warsaw, Richmond County. Adult Pop. 9,023.

The Prevention, Health and Wellness Division provided Suicide Prevention Trainings and Mental Health Awareness Trainings in October and November. All trainings are offered at no charge, are open to the public, and provide free CEUs through the Virginia Certification Board (VCB). The following trainings were provided in October and November:

- ✚ *Question, Persuade and Refer (QPR)* Training was implemented at Gloucester High School for the GHS Hope Squad and their School Sponsors. Eight people completed the training.
- ✚ *Youth Mental Health First Aid Training (YMHFA)* was implemented for Community Members and Agency Staff at Bay Transit in Richmond County.

The Prevention, Health and Wellness Division provided Law Enforcement, Schools, and DSS with medicine lock boxes, medicine disposal pouches, gun locks and Mental Health Awareness educational resources for distribution throughout their communities.

A *Suicide Prevention Walk Library Display* was created and set up at the Gloucester Main St. Library. Resource and Educational Materials were provided to support display education.

Gun Locks and Lock & Talk materials were distributed at five Tabling Events: Petsworth Elementary Care Fair, Gloucester, Northumberland DSS- 2024 Annual Community Resource Fair, Spooky Edition!, Northumberland, Colonial Beach National Night Out-Westmoreland, and the Opioid Town Hall Event at Hamilton-Holmes in King William

### ***Youth Marijuana Prevention Strategies***

- ✚ The Marijuana Youth Use Prevention Media Campaign continues throughout the county of King William. One billboard covered the areas of King William with an adult viewing of 17,377 per month.
- ✚ The Marijuana Youth Prevention Media Campaign continues to run throughout Gloucester and King and Queen with two buses. The bus in Gloucester has an adult viewing of 52,884 per month. The bus in King and Queen has an adult viewing of 7,025.
- ✚ The Marijuana Youth Use Prevention Media Campaign finalized a TV ad to run on cable and streaming platforms from August 2024-October 2024, with 87,500 OTT impressions.
- ✚ The Marijuana Youth Use Prevention Media Campaign continues in October and November. The educational ads will be viewed at YRC Cinemas in Gloucester with an estimated weekly views of 5,000. YRC audiences are from Gloucester, Mathews, Middlesex, King William, King & Queen.

### ***Problem Gambling and Gaming Prevention Strategies***

-  The Problem Gaming & Gambling Prevention Media Campaign continues with bus ads in Gloucester, Westmoreland, and Lancaster: two buses in Gloucester with an adult viewing of 52,884 per month, one bus in Westmoreland with an adult viewing of 18,213 per month and one bus in Lancaster with an adult monthly viewing of 10,603 per month.
-  The Problem Gaming & Gambling Prevention Media Campaign continues with one billboard in King William, with an adult monthly viewing of 17,377.
-  The Problem Gambling and Gaming Prevention Cinema Ad continues to run. The educational ad are viewed at YRC Cinemas in Gloucester with an estimated weekly views of 5,000. YRC audiences are from Gloucester, Mathews, Middlesex, King William, and King & Queen.

### ***Counter Tools—Tobacco Merchant Education***

Prevention Staff implemented Counter Tools Tobacco Merchant Education Assessments in 23 Stores the following counties:

- Lancaster – 2 Stores
- Northumberland – 12 Stores
- Essex – 5 Stores
- King & Queen – 4 Stores

### ***Counter Tools— Gambling Merchant Education***

Prevention Staff implemented Counter Tools Gambling Merchant Education Assessments in 13 Stores the following counties:

- Lancaster – 2 Stores
- Northumberland – 7 Stores
- Essex – 2 Stores
- King & Queen – 2 Stores



**MIDDLE PENINSULA NORTHERN NECK BEHAVIORAL HEALTH**  
**Youth and Family plus Mental Health Outpatient and Substance Use Services**  
**October and November 2024**

**Strategic objective #1:** *To establish operational efficiencies within the organization in order to best meet the needs of program participants and staff, remain responsive to the marketplace, and promote and enhance our values while remaining financially responsible.*

- Kendra and Debbie gave a Healthy Families presentation with the funders of the K&Q CARE Center regarding our MOA and ideas for movement on current goals.
- With the upcoming holidays, HF have received considerable community support for gifts and resources for the children and families from groups such as local churches individual donors, and family members whose children were served by the programs.
- MH OP has been having interviews for Full Time assessors and Gloucester Counseling center was able to hire one. We're offering the assessor positions as fully virtual to try to attract a wider pool of applicants which seems successful so far. Unfortunately, we've lost one MHOP tx this period.
- Workflows are being perfected to increase consistency of meeting State and Medicaid requirements for service

**Strategic objective #2:** *To establish MP-NN CSB as an employer of choice and invest in our staff to ensure that we recruit, develop, and retain a skilled and diverse workforce committed to achieving our mission.*

- The HF staff have recently completed the first tier of Growing Great Kids Curriculum which is very support evidence-based curriculum.
- Staff have begun annual strategic planning for a 3-year goal as current Program Director anticipates retirement.

**Strategic objective #3:** *To diversify revenue sources and improve financial performance of service lines to ensure MP-NN CSB's financial sustainability.*

- RISP submitted a TANIF grant to Bay Ageing for funding of mileage, vehicle expenses and assessments.
- Our Richmond County PSSF 2<sup>nd</sup> quarter report was submitted with request for this years funding.
- In SUD services we have a New hire, Brittany Harmon, SUD Jail Counselor. Valerie Iovino, ECC SUD Team Lead participated in the King William Opioid Town Hall meeting in October, along with other staff.

**Strategic objective #4:** *To establish MP-NN CSB as a Center of Excellence for providing person-centered, integrated health care services and supports to underserved communities and individuals with serious behavioral health and/or developmental disabilities.*

- Annual Participant Satisfaction Survey for Healthy Families has been collected, with follow up by phone or paper surveys which will then be tallied. Parent group surveys will also go out in January for case management participants.
- SUD conducted a CIT training at the Tappahannock Fire Department.
- November 18th-20th 8 instructors (4 MH/SUD and 4 Law Enforcement Officer parnters) attended the CIT conference in Roanoke. This is hosted by the VA CIT coalition. There was a tactical brain training and many breakout sessions tailored to CIT, 4 keynote speakers and an awards ceremony. The value of the conference is immense, its re-energizing and a great networking platform for those invested in CIT.