

December 19, 2023

The Middle Peninsula Northern Neck Community Services Board (CSB), held a Board meeting on December 19, 2023 at the Essex Counseling Center in Tappahannock, Virginia.

BOARD MEMBERS PRESENT

Kathryn Knoeller	Antenette Stokes
David Parr	Pratt Haynie
Darryl Pirok	Edith Turner
Jim Jackson	Jay Mitchell
Rosalyn Trent	Tiffany Webb
Alice Coates – ZOOM	

STAFF PRESENT

Linda Hodges, Executive Director
Joanne Brown, Director, Clinical Services
Amanda Campagnola, Director Community Based Services
Alicia Dillion, Director, ID/DD
Erich Campbell, Director, IT
Ken Hickman, Director, Finance – ZOOM
Emily Eanes, Director, Youth and Family Services - ZOOM
Carolyn Gibson, Director, Human Resources - ZOOM
Kristen Beech, Director, QA - ZOOM
Cheryl Matteo-Kerney, Director, Prevention Services – ZOOM
Jayme Campagnola, SUD Coordinator
Valerie Iovino, SUD Supervisor
Jennifer Stately, VTFS6 Project Director - ZOOM
Kim Lee, ID/DD Program Manager - ZOOM
Megan Hardy, Regional Program Facilitator - ZOOM
Brenda Taylor, Sr. Administrative Assistant – ZOOM
Gail Slaughter, Executive Administrative Assistant
Perryann Whitehurst, Senior Administrative Assistant

GUESTS

Betsy Liljeberg

Ms. Knoeller called the meeting to order. A quorum was present.

Newly Appointed Board Member – Ms. Hodges introduced Ms. Betsy Liljeberg, the newly appointed Board member representing Middlesex County. Her term begins January 1, 2024.

Public Comment – There was no public comment.

Agenda Additions – Ms. Stokes moved that the Nominating Committee report be moved on the agenda to follow the presentation on opioid addiction and treatment. Mr. Mitchell seconded the motion, which passed unanimously.

Minutes – Ms. Stokes moved approval of the minutes from the October 17, 2023 Board meeting. Ms. Webb seconded the motion, which passed unanimously.

Board Member Recognition - Dr. Pirok's term on the Board ends December 31, 2023. He is not eligible for reappointment. Ms. Knoeller thanked Dr. Pirok for his service on the Board. He was presented with a Resolution and art work. Dr. Pirok thanked Board members for letting him serve on the Board.

Opioid Addiction and Treatment Presentation –

Ms. Hodges introduced Ms. Val Iovino, Substance Use Dept. Supervisor. Ms. Iovino has been with the CSB for 20 years.

Ms. Iovino presented a power point on opioid addiction and treatment. She will send Ms. Webb information on the Drug Court grant.

Nominating Committee Report – The Nominating Committee members are Mr. Mitchell, Mr. Parr, and Ms. Stokes. The offices to be voted on are Chair, Vice Chair, Middle Peninsula representative and Northern Neck representative. The floor was opened publically for any nominations for Chair. There were no nominations. Mr. Mitchell moved to accept Ms. Knoeller as Chair. Ms. Stokes seconded the motion, which passed unanimously. The floor was opened publically for any nominations for Vice Chair. There were no nominations. Mr. Mitchell moved to accept Ms. Stokes as Vice Chair. Ms. Webb seconded the motion, which passed unanimously. The floor was opened publically for any nominations for the Middle Peninsula representative. There were no nominations. Mr. Mitchell moved to accept Ms. Trent as the Middle Peninsula representative on the Executive Committee. Ms. Knoeller seconded the motion, which passed unanimously. The floor was opened publically for any nominations for the Northern Neck representative. There were no nominations. Mr. Mitchell moved to accept Mr. Haynie as the Northern Neck representative on the Executive Committee. Ms. Knoeller seconded the motion, which passed unanimously.

Executive Directors Report

Suicide Prevention Walk – The Walk was held on November 11. Mr. Dan Knott was the keynote speaker.

Early Intervention Christmas Party – A Christmas party was held for individuals in the Early Intervention Program. Ms. Turner was in attendance and took pictures. Ms. Hodges thanked Middlesex Elementary School for allowing the party to be held there.

Substance Use Counselor – There is now a full time Substance Use Counselor at Gloucester High School. This position is paid for 50% from the Opioid Abatement funding and 50% from Department of Juvenile Justice funding.

Youth and Family Reorganized – Early Intervention and Healthy Families programs have been reorganized and will be under Youth and Family.

VACSB Legislative Conference – The Conference is being held January 16 and 17. Anyone interested in attending should contact Ms. Slaughter.

General Assembly Funding for Salary Increases – This CSB will receive approximately \$300,000 for salaries. We will begin receiving this money in January. The goal is to close the gap for staff with longevity. The question was asked whether this is one time money. Ms. Hodges said she believes the money will be received for three years, but it depends on the General Assembly and the next Governor. Ms. Hodges stated that we also received \$70,000 for substance abuse, which can be used for salaries.

CSB Budget Requests – Budget requests for FY 2025 have been sent to each county.

Information Packet – Board members received a packet of information that contained a Statement of Economic Interest, total services provided to each county, list of adjunct Board members and list of CSB committee members. Ms. Hodges said that the Statement of Economic interest must be completed after January 1, but before February 1.

Board members requested a copy of the sliding fee scale.

Permanent Supportive Housing Grant – Ms. Campagnola has been working on this grant. It is for people with serious mental illness.

Licensure Reviews – There were no reviews for this time period.

Executive Committee Report

The Executive Committee met on December 8.

Ex Officio Policy – Committee members reviewed and updated this policy. The biggest change is the definition of who can become an Ex Officio member. The Executive Committee recommends approval of the final 12-8-23 draft version of the Ex Officio policy. The motion passed unanimously.

Ex Officio Member – The Executive Committee recommends that Ms. Coates serve two additional years, to complete her first three year term, as an Ex Officio member. The motion passed unanimously.

Name Change – The Executive Committee recommends proceeding with the name change of the Middle Peninsula Northern Neck Community Services Board to Middle Peninsula Northern Neck Behavioral Health. The motion passed, with Stokes abstaining. Ms. Hodges said the first step was having this CSB approve this change, then each county Board of Supervisors will be asked to approve the name change. The Board attorney will be asked what should be presented to the Board of Supervisors. There will be a cost for legal fees. There will be a cost for signage, but most of our buildings are owned by Properties, Inc. We rent the Youth and Family building and the Early Intervention building. The CSB will need to pay for that signage. There will be internal paperwork to be done also with the banks, etc. With the 50th anniversary of the CSB coming up, the new name could be announced at that time.

Committee List – This will be reviewed in February. Ms. Stokes noted members are really needed for the committees. Ms. Webb said that she is interested in serving on the Bylaws Committee.

Ms. Hodges said she will get with the four newest members to schedule a time to visit several CSB sites.

Finance Committee – At the last Board meeting, it was asked how much Credible owed the CSB. Mr. Hickman said this number is always changing – through May 31, we expect to collect \$145,000 from Credible. This is the amount of money that Credible maintains the responsibility to collect. Mr. Hickman said he would be calculating lost revenue. He will have those numbers in March.

Mr. Hickman said we will be going with Trizetto - a clearinghouse on mailings.

Appoint Current CSB Member to Adjunct Boards – Ms. Hodges explained that we have three HUD Boards – Lively Turning Point, Woodland Pointe, and Kilmarnock New Horizons. Membership on these Boards are made up of current CSB members and community members. As Dr. Pirok's term on the CSB Board is ending and he serves as a CSB member on some of these Board, this will create vacancies.

Woodland Pointe – Ms. Liljeberg will think about serving on this Board.

Kilmarnock New Horizons – Mr. Jackson volunteered to serve on this Board.

Properties, Inc. – Ms. Hodges noted that Properties, Inc. holds the deed of trust on some of our properties. This year, Properties Inc. will need to meet in January on some expenses. She said that the Secretary on this Board signs a lot of requisitions. No one volunteered to serve on this Board at this time.

Chair Comments – Ms. Knoeller said that she appreciates everyone – staff and Board – for their work.

Adjourn – There being no further business, the meeting adjourned.

Gail Slaughter
Recorder