

August 15, 2023

The Middle Peninsula Northern Neck Community Services Board (CSB), held a Board meeting on August 15, 2023 at the Essex Counseling Center in Tappahannock, Virginia.

**BOARD MEMBERS PRESENT**

|                  |                     |
|------------------|---------------------|
| Antenette Stokes | David Parr          |
| Edith Turner     | Tiffany Webb (ZOOM) |
| Pratt Haynie     | Darryl Pirok        |
| Alice Coates     |                     |

**BOARD MEMBERS ABSENT**

Kathryn Knoeller  
Rosalyn Trent  
Jay Mitchell

**STAFF PRESENT**

Linda Hodges, Executive Director  
Joanne Brown, Director, Clinical Services  
Carolyn Gibson, HR Director  
Amanda Campagnola, Director, Community Based Services  
Erich Campbell, Director, IT  
Alicia Dillon, Director ID/DD Services (ZOOM)  
Cheryl Matteo-Kerney, Director, Prevention Services (ZOOM)  
Larry Kight, Director, Operations (ZOOM)  
Ken Hickman, Director, Finance (ZOOM)  
Jayme Campagnola, SUD Coordinator  
Chris Poole, CIT Peer Specialist  
Anne Davis, CSB Residential Supervisor (ZOOM)  
Kim Lee, Program Manager, ID/DD Services (ZOOM)  
Paula Deninger, Crisis Intervention Team Operations Manager  
Alex Schick, Administrative Assistant  
Gail Slaughter, Executive Administrative Assistant  
Perryann Whitehurst, Sr. Administrative Assistant

Ms. Stokes called the meeting to order. A quorum was present. Ms. Stokes noted that Ms. Knoeller was not able to attend the meeting today.

**Welcome New Board Member** – Ms. Stokes introduced Ms. Tiffany Webb, the new Board member from King William County. Ms. Webb was participating in the meeting by ZOOM. She can vote on any action items today. All Board members received a copy of the policy on remote meeting participation. Board members not in attendance today will be sent a copy of this policy.

**Introduction of Guests** – Ms. Hodges welcomed and introduced staff members in attendance.

**Public Comment** – There was no public comment.

**Agenda Additions** – Ms. Hodges said that she had two additions to her report.

**Minutes** – Dr. Pirok moved approval of the minutes from the June 20, 2023 Board meeting. Mr. Haynie seconded the motion, which passed unanimously.

**Crisis Intervention Training (CIT) Presentation** – Ms. Campagnola and Mr. Poole presented a power point presentation on the CIT program. They explained that CIT is a pre-booking jail diversion program designed to improve the outcome of police interaction involving people experiencing mental illness. All team members go through an extensive 40 hour core training to become CIT certified. There have been 650 first responders in our catchment area trained. Ms. Campagnola explained that we follow the Memphis model.

### **Executive Directors Report –**

*Commissioners Visit* – The Commissioner of the Department of Behavioral Health and Developmental Services, Nelson Smith, visited this CSB on July 24<sup>th</sup>. He met with Leadership Team at the Essex Counseling Center and then visited Charterhouse and the Peer Recovery Center.

*Update on County Budget Requests* - Ms. Hodges said that we have heard from all counties except Westmoreland. Most counties gave the 17.1% requested increase.

*Performance Contract* – Ms. Hodges has been presenting the Performance Contract to all Boards of Supervisors and asking for approval of our Resolution. She has been to Northumberland, Middlesex and King and Queen so far.

*Credible Update* – At the last Board meeting, it was asked whether we would be contacting our attorney regarding Credible outsource billing. After hearing from our attorney, we will not be paying Credible for outsource billing.

*Update of Board Member* – Lancaster County has not appointed an individual to fill the vacancy on the Board.

*VACSB Conference* – The VACSB Conference is being held October 4 – 6 in Roanoke. Anyone interested in attending should contact Ms. Slaughter.

*Vacancy Rate* – Ms. Hodges said that the staff vacancy rate in the agency is 40%. A meeting was held last week to discuss sign on bonuses. In Emergency Services, we are close to not having staff to cover shifts. The Clinical Director has taken training to become a prescreener.

### **Licensure Review/Audits**

Ms. Hodges reported that there was an audit follow up from the August 3, 2022 audit. There have been no new audits.

Board members received the Serious Incident & Licensing Review report for April 1, 2023 – June 30, 2023.

**Resolution** – Ms. Hodges read a Resolution recognizing Ms. Maria Jones service to the Community Services Board.

Ms. Turner moved to adopt the Resolution. Mr. Parr seconded the motion, which passed unanimously.

### **Finance Committee**

On behalf of the Finance Committee, Mr. Parr moved recommending approval of the following rate changes:

- Court Preparation – current rate: 100.00 per hour – new rate: \$200 per hour
- Court Testimony (to include waiting in court to testify and travel to court) – current rate: \$73 per hour – new rate \$300 per hour

The motion passed unanimously.

Ms. Hodges noted that these rates had not been changed in over ten years.

**Adjourn** – There being no further business, the meeting adjourned.

Gail Slaughter  
Recorder

