October 20, 2020

The Middle Peninsula Northern Neck Community Services Board (CSB), held their October 20, 2020 Board meeting at the Hermitage Baptist Church in Church View, Virginia.

BOARD MEMBERS PRESENT

Darryl Pirok	David Parr
Stanley Langford	Pratt Haynie
Rosalyn Trent	Alice Coates

BOARD MEMBERS EXCUSED

Edith Turner
Kathryn Knoeller

STAFF PRESENT

Chuck Walsh, Executive Director
Linda Hodges, Director of Clinical Services
Emily Eanes, Director of Youth and Family Services
Kathy Phillips, Director of Early Intervention Services
Tracy Warden, Director of Human Resources
Larry Kight, Operations Manager
Gail Slaughter, Administrative Assistant
Perryann Whitehurst, Administrative Assistant

Dr. Pirok called the meeting to order. A quorum was present

Guests – There were no guests in attendance.

Public Comment – There was no public comment. Comments can still be submitted in writing.

Agenda Additions – Mr. Walsh noted that the Diversity, Equity, and Inclusion Policy is under review by the staff, Board and Board attorney.

Minutes – Mr. Langford moved approval of the minutes from the August 18, 2020 Board meeting and the September 16, 2020 Board meeting. Mr. Haynie seconded the motion which passed unanimously.

Chair Comments – Dr. Pirok said that it is each Board members responsibility to communicate with their appointing County to keep them informed and updated on issues. This is not always being done. He asked the Board to perform their mandated duty to inform their county and bring back information from the County to the CSB. He noted that he was impressed with the prioritization of needs by staff.

Dr. Pirok appointed Mr. Kight to the Facilities Committee.

Community Advocacy Committee – The Community Advocacy Committee had not met. Dr. Pirok said the Committee would be accepting ideas and suggestions.

Executive Director Summary Report – Mr. Walsh said the agency has been its most successful when staff is allowed to do their job. The Board got into trouble in years past when it became too involved in the staff's business. He said it had been his honor to work with the Board and staff. He said it had been a true pleasure.

Dr. Pirok asked Mr. Walsh about his thoughts at this time about the agency. Mr. Walsh said that for the first time in history, the system has a clear path of where to go – STEP VA. He said that the Board needed to pay attention to the Marcus Alert. They need to advocate for funding for this Bill. He said that because of COVID, telehealth is going to change our service delivery system.

EVB Update – Mr. Walsh, Mr. Kight, and Dr. Pirok visited the Tappahannock property yesterday. It looks like programs can begin to move into this property mid November. Dr. Pirok said he hoped to hold the December Board meeting at EVB.

Mr. Kight explained that the EVB project was put out to bid in March. The bid was awarded to the Norman Company. The work began the second week in May. Mr. Kight handed out building plans. He said that the first walk through was scheduled for this Wednesday. He noted that there is a drainage problem on the back side of the building. It will probably be November 15 before we can start moving in. Parking at the Hospital Road location is going to be a problem. He would like to try to get a community block grant for parking. The Charterhouse program will be located at the Duke Street location. It will have a full service kitchen.

Finance Committee – Mr. Langford said that the Finance Committee met today. There is currently $1.6m in the bank. The 13 staff that are still on furlough will be laid off. We are still submitting the financial report to the Department of Behavioral Health and Developmental Services (DBHDS) weekly. We still need to increase the money in the bank. Of the $1.6m, $250,000 was moved over from the LGIP (Local Government Investment Pool) and $270,000 came from the CARES Act. The aging report is down to approximately $700,000.

County Budget Requests – Level funding per capita (or the amount to meet the 10% match if level funding does not meet that) will be requested, along with CARES Act funding. Dr. Pirok said it would be helpful to have the numbers of clients in each program, per county. Mr. Walsh said that we send that information with our budget request and we copy the Board member.

Ms. Hodges said that the state has given us money for medical and outpatient. She noted that we are the only Charterhouse program associated with Club House International. We will give our input, but we are not sure what the state will say. They will direct us.

Dr. Pirok said that it would be helpful to have a staff presentation at each Board meeting. He said that at the December Board meeting, the Board can decide on a meeting schedule. In the meantime, if needed, the Executive Committee could meet.

Board Comments – Mr. Haynie said that when a Board member needed information, they should go through the Executive Director to request this information.

Other – Mr. Walsh said that Robin Bristow, one of our first Board members and who the Administration building is named after, passed away on Friday. Carolyn Walker, former CSB Psychosocial Coordinator had recently passed away. Also, Dr. Patrick Dorgan, former CSB Director of Youth and Family Services, had recently passed away. His obituary said that donations could be made to the CSBs J. Patrick Dorgan Family Therapy Center. Over $3,000 in donations has been received in his memory.

Naming a Building – After discussion, it was decided that the legalities of naming a building would be addressed with the Board attorney.

Mr. Parr and the other Board members thanked Mr. Walsh for his 37 years of service.

Next Board Meeting – The next Board meeting will be held on December 15 at 1:00 p.m.

Gail Slaughter
Recorder