

June 16, 2020

The Middle Peninsula Northern Neck Community Services Board (CSB), held their June 16, 2020 Board meeting at the Middle Peninsula Regional Security Center in Saluda, Virginia.

BOARD MEMBERS PRESENT

Tim Doss	Alice Coates
Darryl Pirok	Rosalyn Trent
Pratt Haynie	David Parr
Stanley Langford	Kathryn Knoeller

BOARD MEMBERS EXCUSED

Edith Turner
Melissa Kenney

STAFF PRESENT

Chuck Walsh, Executive Director
Yvonne Wingrove, CFO
Christy Green, MH Care Coordinator for Adults
Gail Slaughter, Administrative Assistant

Mr. Doss called the meeting to order. A quorum was present. He noted that there were masks available if anyone needed one. He said the Board meeting was the first group in the building since March 16. They are taking temperatures. Everything has been sanitized. There have been no cases of COVID in the facility.

Guests – Mr. Walsh introduced Christy Green, CSB MH Care Coordinator for Adults.

Public Comment – There was no public comment.

Agenda Additions – Mr. Langford moved changing the order of the items on the agenda. The Finance Committee report, Tappahannock Properties update, and Closed Session were moved up on the agenda. Mr. Haynie seconded the motion which passed unanimously.

EVB Update – Ms. Wingrove said that both locations were being renovated simultaneously. The Hospital Road location will be completed by the end of August. The other location will be completed by the end of September.

Finance Committee - Mr. Langford said that the Finance Committee had met several times recently to look at the budget and the financial concerns. The CSB saved \$490,000 by doing the furloughs and reduction in hours. On behalf of the Finance Committee, Mr. Langford moved recommending approval of the FY 21 \$30M budget and that \$2,634,263 be put in a contingency fund. The budget has 22 unfilled positions. None of these will be filled until the contingency is met. The motion passed unanimously.

CLOSED SESSION – Mr. Langford moved that the Board go into Closed Session as provided for by the Code of Virginia, Section 2.2-3711 (A) (1) to discuss the Executive Directors performance evaluation and contract. Ms. Knoeller seconded the motion which passed unanimously.

The Board returned to open session. A roll call vote was taken to certify that only such business as identified in the motion to convene the Closed Session was discussed: Mr. Doss, aye; Mr. Langford, aye; Mr. Parr, aye; Ms. Trent, aye; Mr. Haynie, aye; Ms. Knoeller, aye, Dr. Pirok, aye; Ms. Coates, aye.

Executive Director's Report –

COVID 19 – Mr. Walsh said that staff has done a tremendous amount of work to continue to provide services. A Re-Opening Committee has been formed. They will look at each program, PPEs, disinfecting vehicles, etc. We have applied for funding relief. Westmoreland County said they would include the CSB if they receive funding relief.

Credible – Every Wednesday there is a staff meeting to discuss Credible issues. Credible doesn't know our system. Some of our billing is just sitting there. They did get our aging down.

Westmoreland County cut their budget contribution by 5%. They said that this would be restored when things got better.

Mr. Walsh said the Performance Contract has been extended to the end of December.

DOJ Settlement – The only training center open now has 75 beds. Exhibit M of the Performance Contract states more items we need to do. If we are not in compliance with the Performance Contract, the Department of Behavioral Health and Developmental Services said they would take state general fund dollars.

Minutes – Dr. Pirok moved approval of the minutes from the February 18, 2020 Board meeting. Mr. Haynie seconded the motion which passed unanimously.

Board Comments – Mr. Haynie said he thought we were doing a terrific job on the website.

Other – Mr. Walsh said we want to be a trauma informed Board. A TILT (Trauma Informed Leadership Team) committee has been established. Staff have commented that we have not put anything on our website about social issues.

Mr. Walsh said we had an offer on Kilmarnock House. He also noted that Charterhouse will be moving into a new location once the program open backs up. The Charterhouse building in Kilmarnock burned down on New Year's Eve. We will receive \$72,000 from VACO for our losses at Charterhouse. (The CSB rented that building.)

Mr. Haynie said that clients like holding meetings by zoom. Mr. Walsh said that one problem is connectivity.

Community Advocacy Committee – This Committee did not meet. Mr. Walsh noted that NAMI is considering holding a virtual event. They would normally hold a walk in Richmond.

HR Committee – This Committee had not meet.

Executive Committee – This Committee had not met.

Next Meeting – The next Board meeting is August 18.

Adjourn – There being no further business, Dr. Pirok moved that the meeting adjourn. Ms. Trent seconded the motion which passed unanimously.

Gail Slaughter
Recorder